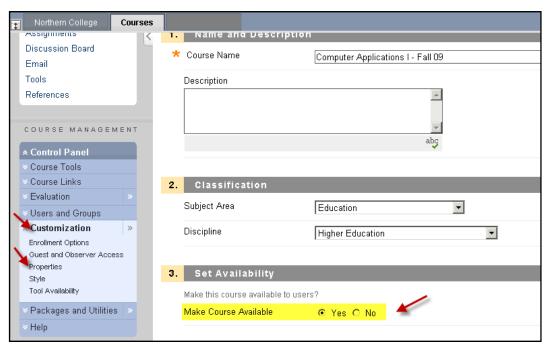# Blackboard Learn (Ver. 9) - Setting Course Availability

Setting course availability is a feature you have the authority on Blackboard to undertake yourself. If you wish to have this procedure taken care of for you please submit your request using the College **TrackIt** system; select **IT** as the **Type**, **Server Applications** as the **Subtype**, and **Blackboard** as the **Category**.

Setting Course Availability Yourself:

1. Open the course you want to effect
2. Perform the following selections from the **Control Panel**

> **>** Select **Customization**

> **>** then **Properties**

> **>** choose desired availability option

> **>** then scroll down to the bottom of this window and select the **Submit** button