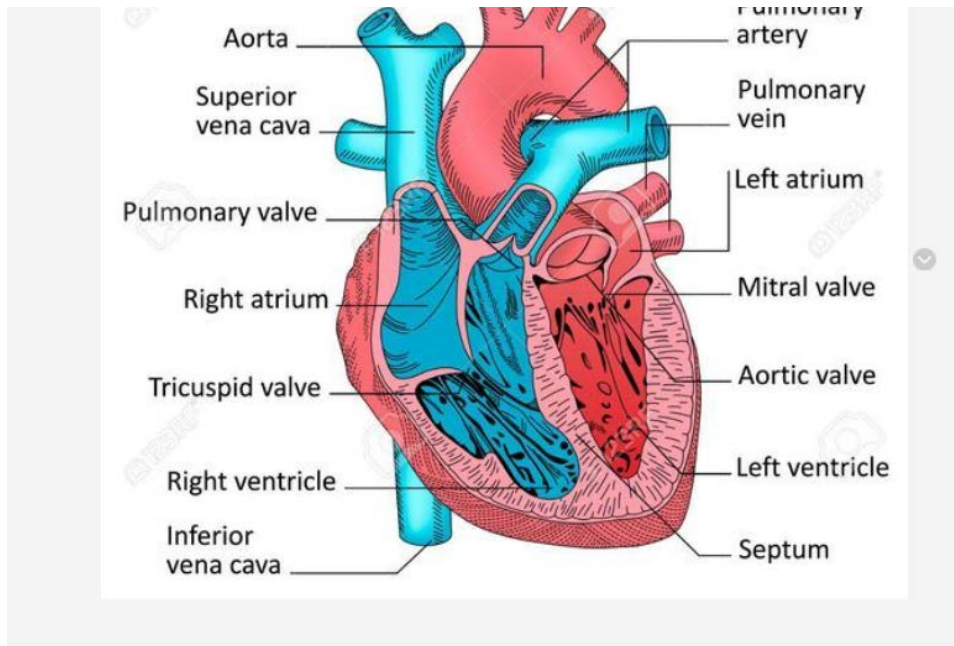# CREATING CONTENT IN BLACK BOARD
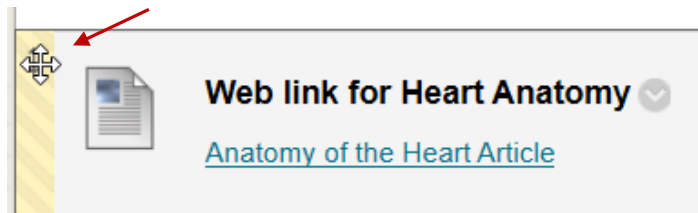
## Reordering Content

You may have noticed as you are creating new Items, they end up at the bottom of the list. This is the default in Blackboard.



**Weblink for Heart Anatomy**

Anatomy of Heart Article

If you'd like to move the order of these around, move your cursor to the beginning of that item (*you will see a 4 headed arrow as seen below*), Click/hold and drag the item to the new placement. Let go of the mouse once you have it where you'd like it to be.



**Web link for Heart Anatomy**

Anatomy of the Heart Article

Now you can see you just moved Weblink for Heart Anatomy from the bottom, to the third item

Please review the Powerpoint presentation attached.

**Week 1 Lesson & Presentation**

**Weblink for Heart Anatomy**
Anatomy of Heart Article

**Heart Anatomy**
Image of a Heart

**ANATOMY OF THE**

This can be done for anything you create in Blackboard.