



# **NORTHERN COLLEGE**

## **BOARD OF GOVERNORS MEETING NO. 392**

### **GENERAL SESSION**

Tuesday, January 11, 2011  
1:20 p.m.

Porcupine Campus  
Boardroom

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#### **PRESENT:**

**Board:** D. McGirr (Chair)  
F. Gibbons (President)  
R. McBean  
S. Louttit  
T. Mackey  
D. Bérubé  
T. Rosko  
R. Pineault  
M. Miller  
J. Brunski  
C. Bender  
D. Wyatt

**Staff:** P. Fortier, Executive Assistant, Office of the President, Board of Governors and College Foundation  
P. MacLean, V.P., Academic and Student Success  
Loran Charbonneau, V.P., Finance, Administration & Aboriginal Services  
B. Mack, V. P., Community, Business Development and Employment Services  
M. Laughren, Manager, East End Family Health Team

**REGRETS:** N. Lohnes  
L. Irvine  
J. Plaunt  
M. Milinkovich

#### **1. OPENING PROCEDURES**

##### **(a) CALL TO ORDER**

Chair McGirr moved the meeting into the General Session, time noted at 1:20 p.m.

**(b) CHAIR'S REMARKS**

On behalf of the Board, Chair McGirr welcomed everyone to the General Session.

**2. AGENDA**

**(a) MODIFICATIONS/ADDITIONS/DELETIONS**

Item 5c was deferred.

**(b) ADOPTION**

Moved by: S. Louttit	Motion
Seconded by: M. Miller	08-11
THAT the agenda for the Meeting No. 392 of the Board of Governors of Northern College of Applied Arts & Technology dated January 11, 2011 be adopted as amended.	
	Carried

**(c) CONFLICT OF INTEREST – DECLARATIONS**

The Chair called for disclosures of actual, potential, or perceived conflict of interest. None were expressed.

**3. COMMENTS/PRESENTATIONS**

President Gibbons invited Ms. Maureen Laughren to present her report on the East End Family Health Team. Ms. Laughren reported on the clinic's activity over the last year. The presentation is available on the college network.

**4. STANDING ITEMS/BUSINESS ARISING**

**(a) APPROVAL OF GENERAL SESSION MINUTES NO. 391  
(Meeting Held November 9, 2010)**

Moved by: D. Berube	Motion
Seconded by: D. Wyatt	09-11
THAT the minutes of Meeting No. 391 November 9, 2010 be adopted as presented.	
	Carried

Motions from the Committee of the Whole minutes of Meeting No. 391, dated November 9, 2010 follow.

*Moved by: L. Irvine* *Motion*  
*Seconded by: T. Rosko* *72-10*  
*THAT the Committee of the Whole Agenda No. 391 dated November 9, 2010 be adopted as presented.* *Carried*

*Moved by: D. Berube* *Motion*  
*Seconded by: T. Mackey* *73-10*  
*THAT the Committee of the Whole Minutes No. 390 dated September 17, 2010 be approved as presented.*  
*AND THAT motions 57-10 to 62-10 be recorded in the General Session of the minutes.* *Carried*

*Moved by: L. Irvine* *Motion*  
*Seconded by: M. Milinkovich* *74-10*  
*THAT the Board of Governors receive the minutes of the Board Executive Committee Meeting held August 25, 2010 as presented.* *Carried*

*Moved by: L. Irvine* *Motion*  
*Seconded by: M. Milinkovich* *75-10*  
*THAT the Board of Governors receive the minutes of the Board Vacancy Nominating Committee Meeting held October 28, 2010 as presented.* *Carried*

*Moved by: M. Milinkovich* *Motion*  
*Seconded by: L. Irvine* *76-10*  
*THAT the Board of Governors appoint Mr. D. Berube to the Board of Governors for a second term, effective September 2011.* *Carried*

*Moved by: L. Irvine* *Motion*  
*Seconded by: D. Berube* *77-10*  
*WHEREAS the selection process has been duly followed;*  
*THAT the Board of Governors of Northern College appoint Ms. Nancy Lohnes to the Board as the student representative, effective November 9, 2010 to August 31, 2011.* *Carried*

*Moved by: D. Berube* *Motion*  
*Seconded by: M. Miller* *78-10*  
*THAT the Board of Governors approve an annual contract with OLS (On-Line Support) to teach courses to OLS employees enrolled in the Customer Care Agent Online Apprenticeship Program, with a value of \$150,000, subject to receiving MTCU funding.* *Carried*

*Moved by: M. Milinkovich* *Motion*  
*Seconded by: J. Plaunt* *79-10*  
*THAT the Board of Governors approve an annual contract with MMCC Solutions Canada (o/a Teleperformance Canada) to teach courses to Teleperformance Canada employees enrolled in the Customer Care Agent Online Apprenticeship Program, with a value of \$150,000, subject to receiving MTCU funding.* *Carried*

*Moved by: T. Mackey* *Motion*  
*Seconded by: M. Miller* *80-10*  
*THAT the Board of Governors approve the proportionate expenditure of \$296,500 to renovate newly leased space at the Integrated Services Building for the provision of a one stop Employment Ontario Services location, as funded by the Ministry of Training, Colleges and Universities.* *Carried*

*Moved by: S. Louttit* *Motion*  
*Seconded by: M. Miller* *81-10*  
*THAT the Board of Governors approve a contract with DeBeers Canada to reimburse wages paid to participants in the Projects in Emerging Sectors for Aboriginal People Program with a maximum value of \$133,056, as funded by MTCU.* *Carried*

*Moved by: T. Mackey* *Motion*  
*Seconded by: D. Berube* *82-10*  
*THAT the Board move into the General Session, time noted at 1:34 p.m.* *Carried*

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**(b) BUSINESS ARISING FROM MINUTES**

There was no business arising from the previous meeting.

**(c) PRESIDENT'S REPORT**

The President's Report is provided in the Board package. In addition, the President shared the following updates.

Kirkland Lake Campus Strategic Plan Update

As reported previously, a consulting firm was hired to investigate prospective programs for the Kirkland Lake campus. The St. Clements Group is finalizing a report that we plan to present to the Board at our March meeting. The President was pleased to report on other developments in Kirkland Lake including investments in new program equipment including \$80,000 for a new robotic welder for the Welding Technology program. The college has also incorporated proposed enhancements at the KL campus with respect to enabling access; improvements for all campuses are part of an application for funding to the Federal government valued at over \$1.2M.

### International

President Gibbons reported that Yangzhou College, our partner college in China has agreed to offer the Public Administration program commencing September 2011 while Taizhou Teacher's College has expressed interest in our Early Childhood Education and Business Accounting programs. Discussions continue regarding the International Preparation Program approved by the Board at our last meeting. The college is optimistic about continued growth with International partnerships for September.

### Water and Wastewater Systems Operations

Mr. Doug Clark, Academic Director and Mr. Richard Kallio, lead professor in the Water and Wastewater Systems Operations program recently attended a meeting in Walkerton and reported the Walkerton Clean Water Centre wishes to partner with our Kirkland Lake campus to offer training to water plant operators in Northeastern Ontario. A mobile training unit will be available not only for contract training with industry and municipalities, but also to First Nations communities and for use within our own program at the KL campus.

### College Visibility/Linkages

The college is establishing connections with provincial and federal agencies including CON\*NECT (Colleges Ontario Network) for contract training opportunities; a meeting was held with the CEO and staff of the Ontario Centres of Excellence and local community leaders with respect to research; and the college will be receiving seed funding from CONII (Colleges Ontario Network for Industry Innovation) to establish infrastructure and commence applied research. Later this month, we will meet with the V.P. of International Projects from ACCC (Association of Canadian Community Colleges) to assist the college with the development of an international strategy that will be included in the 2011-12 Business Plan.

On December 1<sup>st</sup>, Deputy Minister Debra Newman visited Porcupine campus as part of her familiarization tour of colleges. Ms. Newman met with senior administrators to discuss funding, the BScN collaborative program, the Small, Northern and Rural Grant, and was informed about the success of our Aboriginal programs and services. The college had an opportunity to discuss capital submissions per the ministry's 10-year Infrastructure Program.

Chair McGirr provided information on recent community discussions regarding an English university presence in Timmins. Representatives from school boards, municipality, Chamber, TEDC and the college are involved in early discussions and Northern College is a willing partner in brokering university studies in the area; however, the college will not offer university degrees.

## **(d) EXECUTIVE TEAM REPORTS AND STRATEGIC PLAN PROGRESS**

President Gibbons invited Vice Presidents to provide an update to the Board.

Ms. Loran Charbonneau, V.P. Finance, Administration and Aboriginal Services informed members that Mr. Steve Carleton, one of our faculty members, will be working full time until June on embedding Aboriginal content into curriculum. Ms. Charbonneau identified the process Mr. Carleton will follow in developing and implementing this initiative.

Mr. Bob Mack, V.P., Community, Business Development and Employment Services shared that Corporate training remains strong. Twelve students will graduate from the Underground Mining Program in Kirkland Lake in February and Kirkland Lake Gold has confirmed a second program in April and possibly beyond. A seventh Underground Mining program will be offered in Dubreuilville in February. Discussions continue for mining program opportunities with two local mines.

The Northern Partnership Program proposal was approved and will involve training and possible employment opportunities associated with the Detour Lake Project. Training opportunities will be available to Aboriginal and Non-Aboriginal individuals over the 2-year duration of the project. On the apprenticeship front a new carpentry program will be starting on January 24<sup>th</sup> at Porcupine Campus. Renovations to the Carpentry shop are being finalized.

Mr. Peter MacLean, V.P., Academic and Student Success shared information on applied research explaining that the nature of applied research is to address issues in a workplace, community or business. Through research, individuals will seek to solve the problem in a way that will reduce costs, increase return on investments and make the entity more competitive – this type of research is typically accomplished in a matter of weeks or months.

Areas of opportunity for our college include natural resources—water, forest—and helping the north further develop the way it processes materials, making our catchment area a hub for technological development. V.P. MacLean further explained the need for the college to develop innovative capacity within our organization and to connect with business.

Programs with a natural affinity for research include health sciences, veterinary sciences, water/wastewater, electrical programs and the Materials Joining Innovation Centre. An applied research plan will be developed and incorporated into the college's business plan.

#### **(e) FINANCIAL REPORT**

Chair McGirr invited Ms. Loran Charbonneau to review the financial report for the period ended November 30, 2010. Ms. Charbonneau went over the report, confirming the college is on budget for the period.

Ms. Charbonneau would be pleased to provide Governors with individual, more in-depth presentation of the finance report. Board members may contact Ms. Charbonneau directly at any time at 235-7122 or [charbonneaul@northern.on.ca](mailto:charbonneaul@northern.on.ca).

#### **(f) NORTHERN COLLEGE ABORIGINAL COUNCIL ON EDUCATION**

Mr. Micheal Miller, Chair of the NCACE reported that the next meeting of the Aboriginal Council will be held on Monday, January 24<sup>th</sup>. Mr. Miller looks forward to the meeting and to setting priorities for the Council. Mr. Miller also talked about changes in membership with the addition of new members from Constance Lake and Matawa Tribal Council.

**5. NEW BUSINESS**

**(a) APPROVAL OF BOARD POLICIES**

President Gibbons presented revisions made to Board policies. Discussion followed on a change to the Purchasing policy that addresses local suppliers. Chair McGirr indicated the Executive would be provided with an update on how the new procedure is working.

Governor Wyatt declared potential conflict with this item and abstained from the vote.

Moved by: C. Bender

Motion

Seconded by: D. Berube

10-11

THAT the Board of Governors approve revised policies D8-Purchasing; B-14 Reappointment of Board of Governors Members; and By-Law No. 1 – Conduct of the Affairs of the Board of Governors, as presented.

Carried

**(b) PROTOCOL AGREEMENT – COMPULSORY ANCILLARY FEES**

President Gibbons presented information to the Board on the protocol agreement and proposed compulsory ancillary fees for 2011-2012.

Moved by: D. Wyatt

Motion

Seconded by: R. Pineault

11-11

THAT the Board of Governors approve the Ancillary Fees Schedule for 2011-12 and the Protocol Agreement for Compulsory Ancillary Fees as presented.

Carried

**(c) NEW PROGRAM APPROVAL**

This item was deferred.

**(d) BScN COLLABORATION**

President Gibbons explained the nature of the Bachelor of Science in Nursing collaborative program offered at Porcupine Campus. Presently, the College offers all four years of this program at Porcupine Campus; the college does not have the authority to offer this program anywhere else per the terms of our contract with Laurentian University.

President Gibbons further explained some of the challenges faced in achieving a new Memorandum of Understanding with Laurentian University. Northern College, Cambrian and Sault colleges are part of this collaboration with Laurentian University. Other collaborations exist between colleges and universities around the province. College presidents from Cambrian, Sault and Northern have met with Nipissing University who has a collaborative agreement with Canadore College.

The President indicated if an MoU cannot be reached this would result in Laurentian University not achieving its accreditation and would put over 1100 students (between the 4 institutions) at risk. Northern College continues to work with its college partners and with LU to achieve a resolution. The Deputy Minister has been apprised of this situation and members of the Committee of Presidents have requested a meeting with Ministry staff to pursue discussions on this issue. The President will keep the Board apprised of developments.

**(e) COLLEGE EMPLOYER COUNCIL MANDATE AND GOVERNANCE  
STRUCTURE**

The President shared information with the Board on the new College Employer Council and its structure. The Board congratulated Dave McGirr on being appointed Chair of the Employer Council's Governing Council.

Northern College continues to increase its participation on provincial and federal committees such as the Coordinating Committee of Vice Presidents Academic (P. MacLean); provincial Workforce Development Coordinating Committee (B. Mack); provincial Funding Review Committee (L. Charbonneau); CEC Management Board and Human Resources Steering Committee (F. Gibbons).

**6. ROUTINE ITEMS**

**(a) CORRESPONDENCE AND VERBAL REPORT BY CHAIR**

The Board was provided with correspondence received from Mr. Zyrkov Sergiy and from Ms. Nancy Allick.

**(b) BOARD OF GOVERNORS WORK PLAN**

The Work Plan is provided in the Board package.

**(c) REPORTS FROM BOARD ADVISORY COMMITTEE REPRESENTATIVES**

Governor Berube took part in a visit to Abitibi Canyon with the Electrical Program Advisory committee and commented on the dedication of the Program Advisory Committee members to the college and to the Electrical program.



Governor Wyatt sought clarification on advocacy on the part of advisory committees. The President clarified that as industry representatives, business owners are free to provide input to consultations; however, Program Advisory Committees would not have the authority to send a letter on behalf of the college. There is a mechanism for Program Advisory Committees to bring motions forward to the Board of Governors via the Board representative; a letter from the Board could then be prepared, citing the motion of the Program Advisory Committee.

Governor Bender reported on the Police Foundations Program Advisory Committee meeting held in November. The committee discussed one issue around provincial standards for physical testing required in order for students to graduate; these standards are being reconsidered provincially. The committee also discussed inclusion of security guard curriculum into the core program.

Governor Mackey attended a Natural Resources Technician meeting in November where the committee passed a motion supporting that the NRT program be condensed to a 3-semester program. The program will not have an intake in September 2011 in order to work on the new format. The Program Advisory Committee supported the process and offered to bring materials and information on industry trends that will assist with program revisions.

**(d) ADVISORY COMMITTEE SCHEDULE**

A schedule of advisory committee meetings is included in the board package.

**(e) BOARD MEMBER COMMUNITY-RELATED UPDATES**

Governor McBean shared information on an advertisement published in a Kirkland Lake newspaper promoting new offerings at the KL campus for CYW, ECE, Mining Engineering Technician, Personal Support Worker and Practical Nursing programs. The programs will start in September. Governor McBean further referenced an article on a high school mining course being offered with a dual college credit.

Governor Wyatt reported on his participation on the Timmins & District Hospital's Community Advisory Committee as a representative of the College. TDH is developing its business and strategic plan and Governor Wyatt acknowledged the importance and contribution of Northern College students completing placements at the hospital.

Governor Rosko commented on the great articles in the paper and sought clarification on student application deadlines. Although offers are issued on February 1<sup>st</sup>, students can be accepted into programs up to the start of classes.

Governor Louttit expressed thanks for receiving information requested at the last Board meeting on Aboriginal initiatives; Governor Louttit has distributed this information to First Nations Chiefs along the Coast. Mr. Louttit also informed the Board about Shannen's Dream, a campaign advocating for a new school in Attawapiskat and for equitable education for all children. President Gibbons offered to bring this information forward for consideration at an upcoming Committee of Presidents' meeting. Mr. Louttit encouraged Board members to share this information with other organizations, inviting support for the initiative (<http://www.etfo.ca/shannensdream/pages/default.aspx> ).

**(f) FUTURE AGENDA ITEMS**

None expressed.

**(g) NEXT MEETING**

Date: Tuesday, March 8, 2011  
Kirkland Lake Campus – 1:00 p.m.

**7. INFORMATION REPORT**

Noted.

**8. PROPOSED MOTIONS**

As recorded in the minutes.

**9. ADJOURNMENT**

The meeting was adjourned; time noted at 3:25 p.m.

**10. BOARD MEMBERS ONLY – IN CAMERA SESSION**

College personnel left the meeting for in-camera sessions with the Board and President, followed by Board members only.

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Executive Assistant to the Board