



# NORTHERN COLLEGE

## BOARD OF GOVERNORS MEETING NO. 395

### GENERAL SESSION

Tuesday, June 14, 2011  
4:00 p.m.

Porcupine Campus – H103  
Videoconference and Teleconference

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#### **PRESENT:**

**Board:** D. McGirr (Chair)  
R. McBean (First Vice-Chair)  
F. Gibbons (President)  
D. Bérubé  
T. Rosko  
J. Plaunt  
J. Brunski  
L. Irvine  
D. Wyatt  
M. Miller  
M. Milinkovich  
N. Bolduc  
R. Pineault

**Staff:** P. Fortier, Executive Assistant, Office of the President and Board of Governors  
P. MacLean, V.P., Academic and Student Success  
B. Mack, V.P., Community, Business Development and Employment Services  
L. Charbonneau, V.P., Finance, Administration and Aboriginal Services

**REGRETS:** C. Bender  
N. Lohnes  
S. Louttit

#### **1. OPENING PROCEDURES**

##### **(a) CALL TO ORDER**

Chair McGirr moved the meeting into the General Session, time noted at 4:40 p.m.

##### **(b) CHAIR'S REMARKS**

On behalf of the Board, Chair McGirr welcomed everyone to the General Session.

#### **2. AGENDA**

##### **(a) MODIFICATIONS/ADDITIONS/DELETIONS**

Nil.

**(b) ADOPTION**

Moved by: T. Rosko	Motion
Seconded by: M. Milinkovich	57-11
THAT the agenda for the Meeting No. 395 of the Board of Governors of Northern College of Applied Arts & Technology dated June 14, 2011 be adopted as presented.	
	Carried

**(c) CONFLICT OF INTEREST – DECLARATIONS**

The Chair called for disclosures of actual, potential, or perceived conflict of interest. None were expressed.

**3. COMMENTS/PRESENTATIONS**

There was no presentation today in favour of the review of the 2010-2011 Annual Report.

**4. STANDING ITEMS/BUSINESS ARISING**

**(a) APPROVAL OF GENERAL SESSION MINUTES NO. 394**

(Meeting Held May 3, 2011)

Moved by: D. Wyatt	Motion
Seconded by: T. Rosko	58-11
THAT the minutes of Meeting No. 394 May 3, 2011 be adopted as presented	
	Carried

Motions from the Committee of the Whole minutes of Meeting No. 394, dated May 3, 2011 follow.

<i>Moved by: M. Milinkovich</i>	<i>Motion</i>
<i>Seconded by: D. Wyatt</i>	<i>30-11</i>
<i>THAT the Committee of the Whole Agenda No. 394 dated May 3, 2011 be adopted as presented.</i>	
	<i>Carried</i>

Moved by: D. Berube	Motion
Seconded by: B. McBean	31-11
THAT the Committee of the Whole Minutes No. 393 dated March 9, 2011 be approved as presented.	
AND THAT motions 12-11 to 22-11 be recorded in the General Session of the minutes.	
	Carried

Moved by: L. Irvine	Motion
Seconded by: T. Rosko	32-11
THAT the College proceed to obtain architectural services as part of a business plan for the proposed development of student accommodations in Kirkland Lake.	
	Carried

Moved by: M. Milinkovich	Motion
Seconded by: D. Berube	33-11
THAT THE Board of Governors approves the Northern College Adaptive Policy Governance framework and implementation plan, as presented.	Carried
Moved by: D. Wyatt	Motion
Seconded by: R. Pineault	34-11
THAT the Board of Governors receive the minutes of the Board Executive Committee Meeting held February 16, 2011 as presented.	Carried
Moved by: T. Rosko	Motion
Seconded by: B. McBean	35-11
THAT the Board of Governors receive the minutes of the Board Executive Committee Meeting held April 1, 2011 as presented.	Carried
Moved by: M. Milinkovich	Motion
Seconded by: D. Berube	36-11
THAT the Board of Governors receive the minutes of the Board Policy Review Committee Meeting held February 15, 2011 as presented.	Carried
Moved by: L. Irvine	Motion
Seconded by: D. Wyatt	37-11
THAT the Board of Governors proceed with Meridian Edge to administer online Board and Member self-evaluation questionnaires between May 30 and June 24, 2011.	Carried
Moved by: D. Berube	Motion
Seconded by: T. Rosko	38-11
THAT the Board move into the General Session, time noted at 4:24 p.m.	Carried

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**(b) BUSINESS ARISING FROM MINUTES**

**(i) Board of Governors Entrance Scholarships**

The President reminded Governors to confirm their availability to attend graduations to make Board of Governors Entrance Scholarship presentations with Pierrette by June 17.

Governor Irvine inquired about an additional Northern College bursary being presented at Jean Vanier High School in Kirkland Lake. The college will follow up and get back to Governor Irvine.

**(ii) Board and Member Online Evaluation Questionnaires**

The President encouraged members to complete the online questionnaires, available until June 24, 2011. An issue with one of the survey questions is being resolved by Meridian.

**(c) PRESIDENT'S REPORT**

The President's Report is provided in the Board package. The format of the President's report will be improved and presented to the Board for approval.

**(e) FINANCIAL REPORT**

Chair McGirr invited Ms. Loran Charbonneau, V.P., Finance, Administration and Aboriginal Services to present the financial report for the period ended May 31, 2011. Ms. Charbonneau proceeded to review the financial report for the two-month period, indicating the college is on target for expenses for the period.

**(f) NORTHERN COLLEGE ABORIGINAL COUNCIL ON EDUCATION**

Governor Miller, Chair of the NCACE shared the Council recently had a meeting where they were joined by Ms. Alayne Bigwin and Mr. Jean-Guy Frechette from the Office of Aboriginal Education. Following the NCACE meeting, both guests and college staff visited the Moosonee campus. The visit provided an opportunity for input and feedback on the Postsecondary Education and Training Plan. NCACE is looking forward to a planning session in September, with a focus on policy development.

**5. NEW BUSINESS**

**(a) 2010 – 2011 DRAFT AUDITED FINANCIAL STATEMENTS**

Ms. Loran Charbonneau presented the Draft Financial Statements.

Moved by: M. Milinkovich

Motion

Seconded by: T. Rosko

59-11

THAT the Board of Governors approve the 2010-2011 Audited Financial Statements for submission to the Ministry of Training, Colleges and Universities.

Carried

The Chair congratulated college staff for their fiscal management and financial results.

**(b) DRAFT 2010-2011 COLLEGE ANNUAL REPORT**

Senior Administration joined the President in presenting some initiatives that will be continued into next year.

Further to the presentation, the Board commented on the comprehensiveness of the Annual Report and commended college staff for their achievements.

Moved by: D. Berube  
Seconded by: J. Brunski  
THAT the Board of Governors approve the 2010-2011 College Annual Report and that this document be taken forward to the Ministry of Training, Colleges and Universities and thereafter to the communities we serve.

Motion  
60-11  
  
Carried

**(c) PROGRAM APPROVALS**

The President provided an overview of programs being presented for approval. Governor Irvine inquired about program hours for local Board approved programs and emphasized the relevance of the information for purposes of issuing the certificate.

**(i) Northern College Mining Essentials Certificate**

Moved by: M. Milinkovich  
Seconded by: D. Berube  
THAT the Board of Governors approve the Northern College Mining Essentials Certificate program.

Motion  
61-11  
Carried

**(ii) Northern College Environmental Monitor Training Certificate**

Moved by: D. Wyatt  
Seconded by: J. Brunski  
THAT the Board of Governors approve the Northern College Environmental Monitor Training Certificate program.

Motion  
62-11  
Carried

**(iii) Early Childhood Education Administration-Ontario College Graduate Certificate**

Moved by: B. McBean  
Seconded by: D. Berube  
THAT the Board of Governors approve the Early Childhood Education Administration – Ontario College Graduate Certificate program proposal for submission to the Ministry of Training, Colleges and Universities.

Motion  
63-11  
Carried

**(iv) Child and Adolescent Mental Health Foundations – Ontario College Certificate**

Moved by: M. Miller  
Seconded by: N. Bolduc  
THAT the Board of Governors approve the Child and Adolescent Mental Health Foundations – Ontario College Certificate program proposal for submission to the Ministry of Training, Colleges and Universities.

Motion  
64-11  
Carried

**(d) COLLEGE LEGAL REPRESENTATION**

Moved by: D. Berube

Motion

Seconded by: D. Wyatt

65-11

THAT the Board re-affirm the appointment of the following solicitors for the fiscal year 2011-2012:

The firm of Evans, Bragagnolo & Sullivan for property and other matters in Timmins and Moosonee;

The firm of Hicks, Morley, Hamilton, Stewart & Storey for Labour Relations / Arbitration;

AND THAT solicitors for Kapuskasing/Hearst, Kirkland Lake and Haileybury continue as required in these areas.

Carried

**(e) APPROVAL OF BOARD POLICIES**

Moved by: T. Rosko

Motion

Seconded by: B. McBean

66-11

THAT the Board of Governors approve the following policies, as presented:

C-3 Selecting a New President

B-1 Policy Development

B-8 Board Agendas – Committee of the Whole and General Session

B-12 Travel Expenses – Board Members

D-8 Purchasing Policy

D-5 Signing Authority

Carried

**(f) COLLEGE SIGNING AUTHORITY**

President Gibbons named the following individuals who have signing authority on behalf of the college:

The Chair of the Board of Governors

The First Vice-Chair of the Board of Governors

The President

The Treasurer

**(g) 2011 – 2012 BOARD MEETING SCHEDULE**

Chair McGirr invited feedback on the proposed schedule. Governor Irvine indicated that daytime meetings pose a challenge for a faculty representative. Governor Milinkovich recommended that the Board meet in a First Nations community at its next opportunity; this will be noted for next May; it was suggested we may meet in Moosonee.

Moved by: D. Berube

Motion

Seconded by: M. Miller

67-11

THAT the Board of Governors adopt the schedule of meeting dates for 2011-2012, as presented.

Carried

**(h) SUMMER RECESS**

Moved by: D. Wyatt	Motion
Seconded by: M. Milinkovich	68-11
THAT the Board of Governors declare a summer recess for the months of July and August 2011;	
AND THAT the Executive Committee be empowered to act on behalf of the Board of Governors during such recess;	
AND THAT the Executive Committee call a special meeting, if required, by the matter under consideration.	Carried

**6. ROUTINE ITEMS**

**(a) CORRESPONDENCE AND VERBAL REPORT BY CHAIR**

Chair McGirr shared that presentations of President Emeritus designations had been made to all three retired past presidents. In addition, the Chair informed the Board that the appointment of Mr. George Kemp was approved by Order in Council and that Mr. Kemp will join the Board in September.

Chair McGirr and President Gibbons attended the annual Association of Canadian Community Colleges (ACCC) Conference from June 4 to 8 in Edmonton. The annual conference provides a valuable opportunity for networking with colleagues from across the country and sharing information and best practices.

**(b) BOARD OF GOVERNORS WORK PLAN**

The Work Plan is provided in the Board package.

**(c) PROGRAM ADVISORY COMMITTEE APPOINTMENT**

Moved by: D. Berube	Motion
Seconded by: T. Rosko	69-11
THAT the Board of Governors approve the appointment of Marc Renaud to the Paramedic Program Advisory Committee.	
	Carried

**(d) REPORTS FROM BOARD ADVISORY COMMITTEE REPRESENTATIVES**

Governor McBean reported on the Welding Engineering Technology Program Advisory committee meeting held May 5<sup>th</sup>.

**(e) ADVISORY COMMITTEE SCHEDULE**

A schedule of advisory committee meetings is included in the board package.

**(f) BOARD MEMBER COMMUNITY-RELATED UPDATES**

President Gibbons has been appointed to the Northern Advisory Committee for implementation of the Growth Plan for Northern Ontario. Meetings occurring this week will be co-chaired by former Kirkland Lake campus faculty member Ms. Jane Blackwell along with a former Kirkland Lake resident, Mr. Eric Rutherford.

**(g) FUTURE AGENDA ITEMS**

Noted.

**(h) NEXT MEETING**

Date: Thursday, September 22, 2011 – Board Planning Session (all day)  
Friday, September 23, 2011 – Board of Governors Meeting (9am to 12pm)

Location: Elk Lake Eco Centre, Elk Lake

**7. INFORMATION REPORT**

Noted.

**8. PROPOSED MOTIONS**

As recorded in the minutes.

**9. ADJOURNMENT**

Moved by: D. Berube

Motion  
70-11  
Carried

THAT the meeting be adjourned.

Time noted at 6:20 p.m.

**10. BOARD MEMBERS ONLY – IN CAMERA SESSION**

College personnel left the meeting for in-camera sessions with the Board and President, followed by Board members only.