



NORTHERN COLLEGE

BOARD OF GOVERNORS MEETING NO. 418

GENERAL SESSION

Tuesday, May 5, 2015
4:00 p.m.

Kirkland Lake Campus Boardroom
Video and Teleconference

PRESENT:

Board:

Don Wyatt (Chair)
G. Kemp (First Vice-Chair)
A. Spacek (Governor At Large)
F. Gibbons (President)
J. Collins
S. Munroe
R. Foy
D. Nankervis
B. Allan
C. LeClerc
G. Pirie
M. Miller
T. Rosko
D. Seary
R. Pineault

Staff:

P. Fortier, Executive Assistant, Office of the President and Board of Governors
M. Baker, V.P., Finance, Administration & Aboriginal Services
A. Penner, V.P., Academic & Student Success
L. Berthiaume, Executive Director, Student Services, Institutional Research & Registrar
C. Heavens, Executive Director, Community, Business Development & Employment Services
J. Jeff Molyneaux, Executive Director, Materials Joining Innovation Centre
J. Banks, Manager of Marketing and Communications
J. Dicks, Manager of Admissions, Student Recruitment and International Office

REGRETS: M. Milinkovich
A. Adamo

1. OPENING PROCEDURES

(a) CALL TO ORDER

Chair Wyatt moved the meeting into the General Session at 4:00 p.m.

(b) CHAIR'S REMARKS

Chair Wyatt welcomed everyone to the General Session of the meeting and shared a Traditional Territory Acknowledgement.

2. AGENDA

(a) MODIFICATIONS/ADDITIONS/DELETIONS

(b) ADOPTION

Governor Miller requested that item #7b be moved up on the agenda.

Moved by: A.Spacek	Motion
Seconded by: G. Pirie	34-05-15
THAT the agenda for the Meeting No. 418 of the Board of Governors of Northern College of Applied Arts & Technology dated May 5, 2015 be adopted as modified.	
	Carried

3. CONFLICT OF INTEREST – DECLARATIONS

The Chair called for disclosures of actual, potential, or perceived conflict of interest. None were expressed.

Governor Miller shared an update on the Northern College Indigenous Council on Education (see Item 7b., page 8.)

4. PRESENTATIONS

- (a) Mr. Jeff Molyneaux, Executive Director of the Materials Joining Innovation Centre joined the Board and introduced himself and spoke about his work since joining MaJIC as its Executive Director and their increased applied research activity.
- (b) Mr. Jaret Dicks, Manager of Admissions, Student Recruitment and International Office as well as Mr. Jim Banks, Manager of Marketing and Communications provided an update on the Study North Initiative. The presentation is saved in the Board's Presentations folder

5. STANDING ITEMS

(a) APPROVAL OF GENERAL SESSION MINUTES NO. 417
(Meeting Held March 11, 2015)

Moved by: D. Nankervis	Motion
Seconded by: D. Seary	35-05-15
THAT the minutes of Meeting No. 417 dated March 11, 2015 be adopted as presented.	
	Carried

Motions from the Committee of the Whole minutes of Meeting No. 417, dated March 11, 2015 follow.

Moved by: J. Collins *Motion*
Seconded by: D. Nankervis *14-03-15*
THAT the Committee of the Whole Agenda No. 417 dated March 11, 2015 be adopted as presented.

Carried

Moved by: B. Allan *Motion*
Seconded by: G. Pirie *15-03-15*
THAT the Committee of the Whole Minutes No. 416 dated January 13, 2015 be approved as presented.
AND THAT motions 01-01-15 to 04-01-15 be recorded in the General Session of the minutes.

Carried

Moved by: D. Nankervis *Motion*
Seconded by: R. Foy *16-03-15*
THAT the Board of Governors receive the minutes of the Board Executive Committee meeting held December 17, 2014.

Carried

Moved by: S. Munroe *Motion*
Seconded by: J. Collins *17-03-15*
THAT the Board of Governors receive the minutes of the Board Policy Review Committee meeting held December 2, 2014.

Carried

Moved by: J. Collins *Motion*
Seconded by: S. Munroe *18-03-15*
THAT the Board move into the General Session, time noted at 1:34 p.m.

Carried

(b) BUSINESS ARISING FROM PREVIOUS MEETING

i. Attendance at Graduations and Awards Ceremonies

President Gibbons provided a reminder of upcoming graduation and award events. Pierrette will confirm with staff that Governor Bill Allan will attend the Timmins Graduation Awards Ceremony on May 21st and Governor George Kemp will attend the May 28th Graduation Awards Ceremony in Haileybury.

ii. Strategic Planning Update

President Gibbons invited direction from the Board on proceeding with strategic planning, given that our current 2013-16 Strategic Plan will come to a close on March 31, 2016. Options would include preparing a brand new strategic plan; extending the plan as written; or evaluating whether there have been materials changes in the environment and based on updating the environmental scan, review our objectives and initiatives, and refresh the plan for a period of time. The cost to develop a brand new plan is approximately \$50K while the cost to have consultants update the environmental scan would be nominal. The President provided examples of some environmental changes that have occurred (e.g. economic, employment, international, etc.). Feedback received through campus town hall meetings, comments from staff and discussion at Senior Management suggest that we have a solid foundation with the four strategic directions in the current plan. At the September meeting, the Board will again be asked to formally review and affirm the College Vision and Mission to ensure those foundational pieces have not changed. Armed with this affirmation and a refreshed environmental scan, the President proposed to involve Senior Management, internal thought leaders and members of the Board in a strategic retreat, to redefine objectives under each of our four strategic directions and then internally, staff can begin to formulate goals and initiatives. By January, we would like to be able to provide the Board with a clearer sense of direction so we are well under way to present a renewed plan by April 1st.

(c) FINANCE REPORT: VERBAL REPORT ON 2014-15 FISCAL YEAR

V.P. Mike Baker informed the Board that our auditors are currently on campus conducting the year-end audit. It is expected they will confirm we have been able to end the year in a positive position and with a small surplus. V.P. Baker wished to recognize the efforts and diligence of staff in managing to eliminate the deficit over the fiscal period. The Board congratulated staff on this accomplishment.

6. NEW BUSINESS

(a) BOARD ENTRANCE SCHOLARSHIP UPDATE

President Gibbons updated the Board on the entrance scholarship fundraising initiative to raise \$250K that is currently being led by a sub-committee of the Board. The majority of organizations identified through this targeted campaign have been contacted by email or by phone. In addition to information on our website, print materials have been prepared and are available for Governors approaching potential donors. A \$5,000 donation from Wyatt Image Solutions has been secured. Recognition of donors was discussed and the Board felt that when this happens is not as important as ensuring that the recognition does take place. Sharing donor photos in the papers would serve to raise greater awareness about the campaign. We are approaching the mid-way point of the campaign and will reassess our targeted strategy to approach vendors and local companies by end of June.

(b) APPROVAL TO CANCEL PROGRAMS

Moved by: A.Spacek Motion
Seconded by: B. Allan 36-05-15
THAT the Board of Governors approve the cancellation of the Computer Programmer
and General Vocational Preparation programs.
Carried

(c) APPROVAL OF BOARD POLICIES

President Gibbons reviewed policy changes being recommended by the Board Policy Review Committee.

Moved by: G. Kemp Motion
Seconded by: J. Collins 37-05-15
THAT the Board of Governors approve the following policies, as presented:
B-10 Complaints to Board Members
C-1 Delegation to the President
C-8 Terminating the President's Contract
D-7 Language Services Policy
D-15 Staff Relations
Carried

(d) APPOINTMENT OF OFFICERS

The President explained that officers are appointed each year. The role of officers is described in our Board By-Law No. 1. The Secretary and Treasurer are not governors and must also be appointed as officers. Officers' terms are effective September 1st.

Moved by: B. Allan Motion
Seconded by: C. LeClerc 38-05-15
THAT the following positions be appointed as officers of the corporation for 2015-16:
President
Executive Assistant to the Board
Vice President, Finance, Administration & Indigenous Services
Vice President, Academic and Student Success
Carried

(e) ELECTION OF THE 2015-16 BOARD EXECUTIVE

President Gibbons assisted with the election process and invited nominations for the first of the four elected Board Executive Committee positions.

Governor Al Spacek nominated Governor George Kemp for the position of Chair;
Governor Kemp accepted the nomination.
The President put out two more calls for any further nominations. As there were no further nominations, nominations were closed.
Congratulations to Governor Kemp.

Governor John Collins nominated Governor Al Spacek for the position of First Vice-Chair;
Governor Spacek accepted the nomination.
The President put out two more calls for any further nominations. There were no further nominations and nominations were closed.
Congratulations to Governor Spacek.

Governor Al Spacek nominated Governor Rock Foy for the position of Second Vice-Chair;
Governor Foy accepted the nomination.
The President put out two more calls for any further nominations. There were no further nominations; nominations were closed.
Congratulations to Governor Foy.

Governor Terry Rosko nominated Governor Catherine LeClerc for the position of Governor at Large;
Governor LeClerc accepted the nomination.

Governor Rock Foy nominated Governor George Pirie for the position of Governor at Large;
Governor Pirie accepted the nomination.

The President put out one more call for any further nominations. There were no further nominations and nominations were closed.

An election was conducted and Governor George Pirie was elected.
Congratulations to Governor Pirie.

Moved by: D. Seary	Motion
Seconded by: C. LeClerc	39-05-15

THAT the Board of Governors approve the appointment of:

- Chair – George Kemp
- First Vice-Chair – Al Spacek
- Second Vice-Chair – Rock Foy
- Governor at Large – George Pirie

to the Executive Committee of the Board, effective September 1, 2015 for a one-year period.
AND THAT any ballots used in conjunction with the election be destroyed.

Carried

(f) PRESENTATION OF ADVANCED GOOD GOVERNANCE CERTIFICATE

President Gibbons presented Governor Bill Allan with an Advanced Good Governance Certificate, for completing requisite workshops and webinars through the College Centre of Board Excellence.

(g) APPROVAL OF THE 2015-16 BUSINESS PLAN AND BUDGET

President Gibbons and members of the Executive Team presented the 2015-16 Business Plan and projected operating budget to the Board.

Moved by: G. Kemp

Motion

Seconded by: G. Pirie

40-05-15

WHEREAS the Board of the Northern College of Applied Arts and Technology has a duty to ensure that the College is operated in a fiscally sound manner;

AND THAT the Board has reviewed and supports the operational outcomes in the 2015-2016 Business Plan;

THEREFORE be it resolved that the Board of Governors approves the 2015-2016 Business Plan and the 2015-2016 projected budget as presented;

AND FURTHER THAT the approved budget be submitted to the Ministry in the required College Financial Information System (CFIS) format and that the Business Plan be taken forward to the Ministry of Training, Colleges and Universities and posted to the college website, as required.

Carried

(h) PROPOSED CAPITAL PROJECTS – SUMMER 2015

President Gibbons informed the Board about capital projects planned for the summer. At Timmins campus, the emphasis is on roof replacements with three roofs that need repairs. RFPs will be issued next week and once pricing is received, we will request approval from the Executive to use capital reserves for these projects. Work continues on the Kirkland Lake Auditorium upgrades, supported by FedNor funding. In Haileybury, the college will invest into the residence with improved security features that exceed building code requirements and standard security that Campus Living installs.

(i) HAILEYBURY RESIDENCE UPDATE

The President shared photos and provided an update on the residence construction. As of today, occupancy is projected at 95% and we are confident we will reach 100% occupancy by September.

7. ROUTINE ITEMS

(a) CORRESPONDENCE

Governors are invited to attend employee recognition events at each of the campuses. There is an opportunity to share a message on behalf of the Board and members who would like to attend and represent the Board are asked to confirm their attendance with Pierrette.

(b) NORTHERN COLLEGE INDIGENOUS COUNCIL ON EDUCATION

As requested, this item was moved up on the agenda and shared prior to item #4 – Presentations. Governor Miller informed the Board about changes that were recommended by the Council in terms of terminology and traditional territory acknowledgement. First, the Council has recommended that the term Indigenous be used in favour of Aboriginal as a more inclusive term. Due to timeliness in planning events and preparing various materials, this recommendation was brought to the Executive Committee of the Board who approved the Council's recommendation on behalf of the Board. The Council will be recognized as the Northern College Indigenous Council on Education (NCICE) henceforth; and except when referring to the constitution, Indigenous will be used at the College. Governor Miller also shared that the traditional territorial acknowledgement has been modified and is now a more succinct, consistent acknowledgement.

Governor Miller indicated that another successful Powwow was held on April 11 and 12 and was very well attended by people in the region as well as from southern Ontario. Governor Miller recognized the work of the planning committee and the many volunteers who support this event.

V.P. Baker shared an additional update on College and Institutes Canada's Indigenous Education Protocol, endorsed by our NCICE. We will be joining a number of other colleges across Canada who have already signed the protocol and will be holding an official signing at the next NCICE meeting on June 19th. President Gibbons confirmed that in our review of the protocol, the college substantially meets the intent of each of the seven principles. Finally, the Board was informed that the college will host the first ever Nishnawbe-Aski (NAN-wide) Summer Games at the Timmins Campus this July.

(c) PRESIDENT'S REPORT

The President's Report is provided in the Board package.

(d) ADVISORY COMMITTEE MEETING SCHEDULE

As provided in the Board package.

(e) REPORTS FROM BOARD ADVISORY COMMITTEE REPRESENTATIVES

Noted.

(f) BOARD MEMBER COMMUNITY-RELATED UPDATES

Noted.

(g) BOARD OF GOVERNORS WORK PLAN

As provided in the Board package.

(h) FUTURE AGENDA ITEMS

Noted.

(i) NEXT MEETING

Tuesday, June 9, 2015 – Timmins Campus Boardroom
2:00 p.m. Tour of Campus
3:00 p.m. Committee of the Whole
4:00 p.m. General Session

8. INFORMATION REPORT

As provided in the Board package.

9. PROPOSED MOTIONS

As recorded in the minutes.

10. ADJOURNMENT

Moved by: D. Nankervis

THAT the meeting be adjourned.

Time noted at 6:20 p.m.

Motion
41-05-15
Carried

P. Fortier,
Executive Assistant to the Board