



NORTHERN COLLEGE

BOARD OF GOVERNORS MEETING NO. 439

GENERAL SESSION

Tuesday, November 13, 2018
1:00 p.m.

Haileybury Campus C210
and Videoconference

PRESENT:

Board: G. Pirie (Chair)
D. Walsh (First Vice-Chair)
C. Stringer (Governor at Large)
F. Gibbons (President)
M. Dumas
J. Carbonneau
E. Poulin
C. Ellis
J. Molyneaux
B. Allan

Guest : L. Kozak

Staff: P. Fortier, Executive Assistant, Office of the President and Board of Governors
A. Penner, V.P. Academic & Student Success
L. Campbell, V.P., Finance and Administration
C. McEachern, Executive Director, Student Services, Institutional Research & Registrar
C. Heavens, Executive Director, Community, Business Development and Employment Services
T. Mackey, Campus Manager, Haileybury

Regrets: G. Waghorn
D. Rizzuto
R. Desgagnes
I. Tomatuk
D. Larkman
P. McConnell (guest)

1. OPENING PROCEDURES

(a) CALL TO ORDER

Chair Pirie called the meeting to order at 1:00 p.m.

(b) CHAIR'S REMARKS

Chair Pirie welcomed everyone to the Haileybury Campus. The Chair shared A Traditional Territory Acknowledgement.

2. AGENDA

(a) MODIFICATIONS/ADDITIONS/DELETIONS

Item 11-Student Presentation will be deferred until after the Committee of the Whole.

(b) ADOPTION

Moved by: D. Walsh	Motion
Seconded by: J. Molyneaux	86-11-18
THAT the agenda for the Meeting No. 439 of the Board of Governors of Northern College of Applied Arts & Technology dated November 13, 2018 be adopted as modified.	
	Carried

3. CONFLICT OF INTEREST – DECLARATIONS

The Chair called for disclosures of actual, potential, or perceived conflict of interest. None were expressed.

4. COMMENTS/PRESENTATIONS

Mr. Cam McEachern made a presentation on our 2018 enrolment, reviewing postsecondary and international enrolment, student demographics and non-postsecondary activity. The Board thanked Mr. McEachern for his presentation; the presentation is saved on the Board portal.

5. BUSINESS ARISING FROM PREVIOUS MEETING

(a) Participation at 2018 Higher Education Summit Conference

Twelve governors will attend orientation and conference events and Pierrette will forward details of arrangements to individuals early next week.

6. STANDING ITEMS

(a) APPROVAL OF GENERAL SESSION MINUTES NO. 438

(Meeting Held September 14, 2018)

Moved by: E. Poulin	Motion
Seconded by: C. Ellis	87-11-18
THAT the minutes of Meeting No. 438 dated September 14, 2018 be adopted as presented.	
	Carried

Motions from the Committee of the Whole minutes of Meeting No. 438, dated September 14, 2018 follow.

Moved by: E. Poulin *Motion*
Seconded by: D. Walsh *80-09-18*
THAT the Committee of the Whole Agenda No. 438 dated September 14, 2018 be
adopted as presented. *Carried*

Moved by: B. Allan *Motion*
Seconded by: D. Rizzuto *81-09-18*
THAT the Committee of the Whole Minutes No. 437 dated June 12, 2018 be
approved as presented.
AND THAT motions 62-06-18 to 69-06-18 be recorded in the General Session
of the minutes. *Carried*

Moved by: D. Rizzuto *Motion*
Seconded by: D. Walsh *82-09-18*
THAT the Board of Governors receive the minutes of the Board Executive Committee
meeting held June 5, 2018 and Electronic Vote minutes dated July 5 and July 10, 2018.
Carried

Moved by: D. Rizzuto *Motion*
Seconded by: B. Allan *83-09-18*
THAT the Board of Governors approve extending the agreement with Advanced Security
as provider of Security Services at the Timmins Campus, effective October 1, 2018 and
ending April 30, 2019. *Carried*

Moved by: E. Poulin *Motion*
Seconded by: C. Ellis *84-09-18*
That the Board of Governors has received the 2018 Community Climate Survey Report.
Carried

Moved by: D. Rizzuto *Motion*
Seconded by: C. Stringer *85-09-18*
THAT the meeting be adjourned. *Carried*
Time noted at 12:20 p.m.

(b) FINANCE REPORT

V.P. Laurel Campbell presented the finance report for the six-month period ended September 30, 2018 and reviewed changes in the statement of operations, resulting in a projected year-end surplus of \$9.5M.

(c) QUARTERLY REPORT ON INVESTMENTS – SEPTEMBER 30, 2018

Ms. Campbell reviewed college investments for the period ended September 30, 2018 indicating our portfolio grew by an additional \$55K over the quarter. The portfolio has grown by \$1.025M since its inception in 2014, achieving a net performance rate of 4.4%.

7. NEW BUSINESS

(a) PREPARATION OF 2020-2023 STRATEGIC PLAN

President Gibbons sought direction from the Board on preparation of the next Strategic Plan. Our current plan will expire March 31, 2020 and typically, the college would engage in the preparation of a new plan over the year preceding its expiration. The President enumerated factors around which there is uncertainty such as provincial funding currently under review, lack of clarity of provincial policy for postsecondary education, upcoming federal elections, potential infrastructure funding opportunities, and the unknown status of our private college partnership. These unknown elements impact our ability to properly assess the external environment and conversely develop future strategic directions. The President proposed that development of the next strategic plan be postponed by one year. We are confident about the validity of our current strategic plan to guide us over the additional year.

Moved by: D. Walsh	Motion
Seconded by: C. Ellis	88-11-18
THAT the Board approve the recommendation to delay development of the new 2020-2023 Strategic Plan by one year.	
	Carried

(b) PROGRAM APPROVAL: EMERGENCY MANAGEMENT, TERRORISM AND PANDEMIC RESPONSE

Moved by: J. Molyneaux	Motion
Seconded by: M. Dumas	89-11-18
THAT the Board of Governors approve the Emergency Management, Terrorism and Pandemic Response Ontario College Graduate certificate program proposal for submission to the Credential Validation Service (CVS) and to the Ministry of Training, Colleges and Universities (MTCU).	
	Carried

(c) NOVEMBER 2018 PERFORMANCE DASHBOARD

President Gibbons presented the November Performance Dashboard. The President was pleased to report a 100% student retention rate from 2017 (Year 2 cohort) to 2018 (Year 3). Other dashboard measures include international student enrolment as well as quality measures for program reviews, articulations and pathways, and financial measures.

(d) APPROVAL FOR REVISED BOARD POLICIES

The President reviewed policy changes being proposed by the Board Policy Review committee.

Moved by: J. Carbonneau	Motion
Seconded by: C. Stringer	90-11-18
THAT the Board of Governors approve the following policies, as revised,	
B-8 Board Agendas – General Session and Committee of the Whole	
B-18 Board Information System	
B-19 Board Monitoring System	
C-5 Assessing Presidential Performance	
C-6 Incidents Involving the College President	
and THAT the Board of Governors approve updating all applicable policies with the current ministry name: “Ministry of Training, Colleges and Universities.”	
	Carried

8. ROUTINE ITEMS

(a) CORRESPONDENCE

An invitation to the next Underground Hard Rock Common Core graduation to be held November 30th was shared. Governors who wish to attend were asked to confirm with Pierrette.

(b) NORTHERN COLLEGE INDIGENOUS COUNCIL ON EDUCATION

This item was deferred.

(c) PRESIDENT'S REPORT

The President's Report is provided in the Board package. President Gibbons apprised the Board about Employment Ontario program service delivery being looked at by the government. Northern has EO sites in each of its campus communities. In addition to providing career and literacy and basic skills services to clients, our EO staff works very closely with employers which often leads to identifying training opportunities offered through our Training Division. Some District Social Services Boards have made a case to government to take EO programs over. There have been no formal discussions with service delivery organizations nor any discussions with colleges at this time. The President informed the Board about this as an element of risk to the college.

President Gibbons also elaborated on the government's line by line review of its budget, signaling that we should prepare for funding reductions. To date, none of the discretionary funding for special envelopes such as equipment renewal fund, facility renewal, and PEFAL funding for Indigenous activities has flowed to colleges. The President expressed concern for any PEFAL funding reduction as this is especially important to our college.

(d) EXECUTIVE TEAM REPORTS AND BUSINESS PLAN PROGRESS

Executive Director Christine Heavens shared updates on accessibility initiatives. The college has secured a Quality Assurance agent in China – this person will further help our partners understand the needs of our College and ensure QA and our reputation is maintained in the highest regard. Second, we achieved our initiative to create curriculum support for the digital strategy by hiring a Curriculum Support Officer; this individual will ensure we maintain and uphold standards established through curriculum and program development and technology integration. A third initiative that was completed is the hiring of a Programmer/Analyst, to respond to the need to continuously integrate more effective technologies into our operations and our classrooms.

Vice-President Audrey Penner reported that progress continues on the Health Care Management Certificate curriculum development and the program is slated to be offered in May 2019.

Vice-President Laurel Campbell reported that the Northern Experience initiative to launch an International Summer English Language program will be deferred to our next Business Plan; key vacancies have caused this project to be shifted into our next fiscal period.

Executive Director Cam McEachern was pleased to share that further to reporting on the hiring of a new Manager of Indigenous Services and Initiatives at our last meeting, she has been doing an inventory of our programming, supports and services that align with quality benchmarks identified in “Building A Strong Fire.” This Indigenous-based quality assurance manual presents an approach to QA for Indigenous-related activities and programs based on the four pillars of Indigenous outlook. This inventory will be a great tool for us and will have a significant impact on the other five Indigenous Perspective initiatives in our business plan.

(e) APPOINTMENTS TO PROGRAM ADVISORY COMMITTEES

The following appointments were presented for approval:

Business & Office Administration: Ms. Angele Maurice; Ms. Esther Langevin,
and Ms. Stacey Martin

Health Sciences: Ms. Samantha Hiebert,

Law Clerk: Ms. Robin Clinker and Mr. George Kemp

Mining Engineering Technology: Mr. Leon Grondin

Veterinary Sciences: Ms. Chelsea Maurer

Moved by: E. Poulin

Seconded by: J. Molyneaux

THAT the Board of Governors approve Program Advisory Committee appointments as presented.

Motion

91-11-18

Carried

(f) ADVISORY COMMITTEE MEETING SCHEDULE

As provided in the Board package.

(g) REPORTS FROM BOARD ADVISORY COMMITTEE REPRESENTATIVES

The President invited a Board member to participate on a committee to review the PAC Terms of Reference. Anyone interested in participating may let Pierrette know.

Governor Jeff Molyneaux reported on a recent Welding Engineering Technology PAC meeting and was asked to bring an item forward to the Board. At their meeting, the committee expressed concern about low enrolment in the program and inquired what the college is doing to raise awareness about our Welding program and reaching out to trades and technology teachers at the high school level. The President indicated we will ask our Marketing/Recruitment Manager to prepare a report in terms of how the college promotes its Trades and Technology programs, at his earliest opportunity, to share with the Board.

President Gibbons shared that DSB-ONE's new Director of Education and two of their Superintendents joined him and our VP Academic and Manager of Marketing and Recruitment at a meeting in September. Everyone agreed that in our declining domestic market we have to

approach student recruitment differently and DSB-ONE sees themselves as an essential part of the community. They also expressed their commitment to keeping students in the North and working closely with the college. To this end, DSB-ONE's senior team will meet with Senior Management on November 20th to pursue collaboration discussions. In addition, we have arranged a meeting in April 2019 for our Deans and their Principals and Guidance counsellors. This will be an opportunity to speak with key influencers at the high school level around choices students take when they think of postsecondary and to show them our facilities.

(h) BOARD MEMBER COMMUNITY-RELATED UPDATES

Chair Pirie stated the response to the grand opening of the Integrated Emergency Services complex was phenomenal – there is a lot of buzz in the community and favourable comments continue to be received. On behalf of the board, Mr. Pirie congratulated the college and all of the staff on the IESC's successful opening.

President Gibbons confirmed that Northern College will be a partner in hosting the Great Moon Gathering in Timmins again this year. The event takes place on February 14-15, 2019. There is an opportunity for Board members to participate and governors were asked to let Pierrette know as soon as possible so we may hold seats.

Ms. Tammy Mackey, Haileybury Campus Manager thanked the Board for the meet and greet opportunity and reported that she had already received positive feedback from our staff and students who appreciated the time.

Finally, Dr. Penner thanked the Governors who were part of the Board panel for the Quality Assurance Audit. Governors Pirie, Kozak, McConnell and Waghorn did a great job.

(i) 2018-2019 BOARD OF GOVERNORS WORK PLAN

The Board Work Plan is provided in the Board package.

(j) 2018-2019 BOARD GOALS

As provided in the Board package.

(k) FUTURE AGENDA ITEMS

Noted.

(l) NEXT MEETING

Board Meeting:	Wednesday, January 23, 2019 - Timmins Campus
	11:00 a.m. Meet & Greet with Students & Staff
	12:00 p.m. Policy Governance Session (lunch provided)
	1:00 p.m. – Board Meeting

9. INFORMATION REPORT

As provided in the Board package.

10. PROPOSED MOTIONS

As recorded in the minutes.

11. STUDENT PRESENTATION

The presentation was deferred to after completion of the Committee of the Whole. Board members will move to classroom V130 for a demonstration from Companion Animal Rehabilitation program students.

12. MOVE TO COMMITTEE OF THE WHOLE

Moved by: D. Walsh

Seconded by: C. Ellis

THAT the Board move into Committee of the Whole, time noted at 2:45 p.m.

Motion

92-11-18

Carried

P. Fortier,
Executive Assistant to the Board