



NORTHERN COLLEGE

BOARD OF GOVERNORS MEETING NO. 448

Wednesday, May 13, 2020
1:00 p.m.

Videoconference
via MS Teams

PRESENT:

Board:

G. Pirie (Chair)
D. Walsh (First Vice-Chair)
D. Rizzuto (Second Vice-Chair)
C. Stringer (Governor At Large)
F. Gibbons (President)
P. McConnell
J. Molyneaux
G. Waghorn
M. Fahimian
C. Ellis
B. Allan
D. Lessard
J. Harrington
S. le Roux

Staff:

P. Fortier, Executive Assistant, Office of the President and Board of Governors
A. Penner, V.P. Academic & Student Success
M. Dumas, V.P. Corporate Services
C. McEachern, Ex. Director, Student Services, Institutional Research & Registrar
D. Rossi, Ex. Director, Community, Business Dev. & Employment Services
S. Hunter, Director, Marketing, Communications and External Relations

Guests:

E. Zhang, Manager, International Operations, M. Kaur, Business Graduate/Student Life Assistant, R. Thakar, International Student
D. Clark, Dean of Sciences, D. Ryder, Manager, Moosonee Campus
M. Church, Faculty

Regrets:

L. Trapper
M. Metatawabin
L. Kozak

1. CALL TO ORDER

1.1 Remarks from the Chair

Chair Pirie called the meeting to order and welcomed everyone to our first virtual Board meeting.

1.2 Acknowledgment of Territory

Chair Pirie acknowledged the lands of the Ojibway, Cree, Algonquin and Metis Peoples that our campuses occupy. The First Nation communities now located on these lands include Beaverhouse, Flying Post, Wahgoshig, Taykwa Tagamou, Mattagami, Matachewan, Temagami, Timiskaming, Moose Cree, Fort Albany, Kashechewan, Attawapiskat and Weenusk.

2. DECLARATION OF CONFLICT OF INTEREST

The Chair called for disclosures of actual, potential, or perceived conflict of interest. Governor Sarah Le Roux declared a conflict with item 6.4 Approval for Ancillary Fees, Governor Molyneaux declared a conflict with item 6.6 Materials Joining Innovation Centre Annual Report and Governor John Harrington declared a conflict with item 6.8 Approval for Project with Honeywell.

3. AGENDA

Moved by:	B. Allan	Motion
Seconded by:	C. Stringer	34-05-20
THAT the agenda for the Meeting No. 448 of the Board of Governors of Northern College of Applied Arts & Technology dated May 13, 2020 be adopted as presented.		
		Carried

4. PRESENTATION

4.1 International Student Profile

Mr. Cam McEachern was joined by Ms. Edna Zhang, Manager of International Operations to present data on International enrolment and recruitment as well as information gathered through surveys of our International students. Also joining the meeting to share their perspectives on their experience at Northern were Ms. Maninderjit Kaur, a Business Program graduate from 2019 currently working as a Student Life Assistant and Mr. Ramil Thakar, a Business program student. The Board had the opportunity to ask questions of our guests and both Maninderjit and Ramil expressed how pleased they are with the college and the community.

The Board thanked Mr. McEachern and our guests for their presentations.

5. CONSENT AGENDA

The Chair asked if any governor wished to comment on or remove any items from the Consent Agenda. There were no comments or requests to remove items.

- 5.1 Approval of Minutes
- 5.2 Receive Board Committee Minutes
- 5.3 Program Advisory Meeting Schedule
- 5.4 Board of Governors' Work Plan
- 5.5 Board Goals
- 5.6 Correspondence and Information Report

Moved by: C. Ellis Motion
Seconded by: D. Rizzuto 35-05-20
THAT Consent Agenda items be approved, including all applicable motions.

5.1 Approval of Minutes

THAT the Board of Governors approve minutes of meeting #447 held March 10, 2020.

5.2 Receive Board Committee Minutes

THAT Board Committee Minutes be received.

Carried.

6. DISCUSSION ITEMS

6.1 Approval of the 2020-21 Business Plan and Operating Budget

V.P. Audrey Penner and Executive Director David Rossi were joined by Northern College staff to present the draft Business Plan, highlighting specific initiatives. V.P. Mitch Dumas presented the projected 2020-21 Budget for approval. V.P. Dumas clarified that this budget was adjusted due to the impacts of the current pandemic and reflects our best information at this time; he further committed to updating the budget and bringing it back to the Board in September, and perhaps beyond, as necessary adjustments are made.

Moved by: D. Walsh Motion
Seconded by: G. Waghorn 36-05-20
WHEREAS the Board of Governors of the Northern College of Applied Arts and Technology has a duty to ensure that the College is operated in a fiscally sound manner; AND THAT the Board has reviewed and supports the operational outcomes in the 2020-21 Business Plan;
THEREFORE, be it resolved that the Board of Governors approves the 2020-21 Business Plan and the 2020-21 projected operating budget, as presented;
AND FURTHER THAT the approved budget be submitted to the Ministry in the required College Financial Information System (CFIS) format and that the Business Plan be taken forward to the Ministry of Colleges and Universities, and posted to the college website, as required. Carried

6.2 Election of 2020-21 Board Executive

President Gibbons assisted with the election process and invited nominations for four elected Board Executive positions.

Governor Carly Stringer nominated Governor Doug Walsh for the position of Chair, seconded by Governor Pat McConnell. Governor Walsh accepted the nomination.

The President put out two more calls for any further nominations.

As there were no further nominations, nominations were closed.

The Board congratulated Governor Walsh.

Governor Domenic Rizzuto nominated Governor Carly Stringer for the position of First Vice-Chair, seconded by Governor Doug Walsh. Governor Stringer accepted the nomination. The President put out two more calls for nominations and nominations were closed. Governor Stringer was congratulated.

Governor Cathy Ellis nominated Governor Domenic Rizzuto for the position of Second Vice-Chair, seconded by Governor Jeff Molyneaux. Governor Rizzuto accepted the nomination. The President put out two additional calls for any further nominations and there were none. The Board congratulated Governor Rizzuto.

Governor Bill Allan nominated Governor Cathy Ellis for the position of Governor at Large, seconded by Governor Gail Waghorn. Governor Ellis accepted the nomination. The President put out two more calls for nominations further to which nominations closed. Governor Ellis was congratulated.

Moved by: G. Pirie	Motion
Seconded by: B. Allan	37-05-20
THAT the Board of Governors approve the appointment of:	
Chair – Doug Walsh	
First Vice-Chair – Carly Stringer	
Second Vice-Chair – Domenic Rizzuto	
Governor at Large – Cathy Ellis	
to the Executive Committee of the Board, effective September 1, 2020 for a one-year period.	
	Carried

6.3 Appointment of Officers

Officers of the Corporation are appointed each year. Except for the President, Officers are not Governors and need to be appointed. Their terms are effective September 1st of each year.

Moved by: B. Allan	Motion
Seconded by: C. Stringer	38-05-20
THAT the following positions be appointed as officers of the corporation for 2020-21:	
President	
Executive Assistant to the Board/Secretary	
Vice President, Corporate Services / Treasurer	
Vice President, Academic and Student Success	
	Carried

6.4 Approval for 2020-21 Ancillary Fees

Having declared a conflict Governor Sarah le Roux abstained from the vote. Executive Director Cam McEachern presented the proposed 2020-21 Ancillary Fee schedule.

Moved by: C. Ellis Motion
Seconded by: D. Rizzuto 39-05-20
THAT the Board of Governors approve the 2020-21 Ancillary Fees schedule and the Protocol Agreement for Compulsory Ancillary Fees, as presented.
Carried

6.5 Program Approval: Business-Human Resources Ontario College Diploma

V.P. Audrey Penner requested approval for a new Business-Human Resources program. The two-year diploma will ladder well into university programs. Our projected launch date would be September 2020 or January 2021, subject to CVS and Ministry approvals. V.P. Penner and Governor Lessard, Dean of Business and Community Services, provided clarification on program standards, vocational learning outcomes and flexibility to include Indigenous awareness within courses. Graduates of this program will have achieved credits towards a CHRP designation.

Moved by: P. McConnell Motion
Seconded by: B. Allan 40-05-20
That the Northern College Board of Governors approve the Business-Human Resources Ontario College Diploma program proposal for submission to the Ontario College Quality Assurance Service Credential Validation Service and the Ministry of Colleges and Universities.
Carried

6.6 Materials Joining Innovation Centre Annual Report

Governor Jeff Molyneaux, CEO for MaJiC, presented the annual report stating that notwithstanding the current situation, the general position of MaJiC has been very promising. MaJiC has had the opportunity to help many companies grow, attain various certifications and implement innovation to allow them to better compete globally. MaJiC has also acquired new equipment that will provide opportunities to do things more economically for industry partners and benefit the College's School of Welding Engineering Technology. Mr. Molyneaux encouraged members to pass along his contact information to any company that may benefit from MaJiC's assistance. The Board thanked Mr. Molyneaux for his report. Being in conflict, Governor Molyneaux abstained from voting on the motion.

Moved by: D. Walsh Motion
Seconded by: G. Waghorn 41-05-20
THAT the Board of Governors receive the 2019 Materials Joining Innovation Centre Annual Report.
Carried

6.7 Dates for Annual Online Board Surveys

President Gibbons confirmed that our annual online surveys will be administered once again by Mr. Ron Furlong, between May 25 and June 12, 2020. The President reminded governors that information from previous surveys has been provided to them. Two separate surveys will be administered one being for individual members and the other the full Board.

6.8 Approval for Project with Honeywell Limited

Governor John Harrington declared a conflict with this item. V.P. Mitch Dumas informed the Board about the project with Honeywell to prepare a report to identify energy and facility improvements and efficiencies. Improvement costs will be paid from utility savings over time, and borne by Honeywell. Honeywell has successfully conducted this type of project at other colleges. Today's request is to approve a letter of intent to develop the report, and pursue contract negotiations. President Gibbons added we can anticipate that once we have a final report, it will include specifications such that tenders can be issued thereafter.

Moved by: P. McConnell

Motion

Seconded by: S. le Roux

42-05-20

THAT the Board of Governors approve the letter of intent with Honeywell Limited to proceed to prepare an Energy and Facility Renewal Report and move forward with Energy Performance Contract negotiations.

Carried

6.9 Covid-19 Update

President Gibbons stated we have now comfortably transitioned from a predominantly reactive response phase during the first 6 weeks of the pandemic to a future-focused planning phase, still with a lot of uncertainty. Provincially, college Vice-Presidents' groups are working with college Presidents, contributing to a "Framework for Re-opening College Campuses." Much like the Province's Principles to Re-open the Province, it is a high level, aspirational document that contemplates a 4-phased process to fully re-opening campuses, within no fixed timeline. This Framework has been provided to the Minister of Colleges and Universities who will take it to Cabinet for approval and subsequently for approval from Ontario's Chief Medical Officer. In advance of the anticipated approval, each college is proceeding to develop department operational plans that will see a return to business in a manner consistent with guidance and direction provided by the broader medical community and government, recognizing that each college has a unique set of circumstances to consider and plan for.

The Committee of Presidents has spoken with the Minister about the need to address students who are stranded: those in their graduating year whom, at this time, are not able to complete on-campus lab, simulation or other work to finish their program. Many are in programs that provide graduates in essential service areas. The Presidents have been asked to quantify numbers of students this represents and will share this information in a scheduled call with the Minister on May 14. Other reopening phases will evolve over time.

Governor Sarah le Roux spoke about the close interactions and relationships that exist between students and faculty in normal times and highlighted the need to ensure this can continue in an online learning environment. Ms. le Roux asked whether a distance learning format might pose a barrier to developing those close relationships. V.P. Penner indicated we are looking at various reopening options and regardless of the model, she was confident faculty will be able to continue facilitating and supporting close relationships with their students.

Governor le Roux also inquired about technology needs especially for international students and President Gibbons indicated the Committee of Presidents have identified technology support in their ask for funding from the Ministry.

Chair Pirie took this opportunity to recognize and thank the College for its support of the City of Timmins by providing computers so City staff may work from home, as well as the College's collaboration with DSSAB, providing its residence to house homeless individuals.

7. REPORTS AND INFORMATION

7.1 Finance Report: Verbal Report on the 2019-20 Fiscal Year

V.P. Mitch Dumas provided a verbal report on the 2019-20 fiscal year, indicating we continue to develop the Audited Financial Statements for year end. The Auditor (KPMG) has shifted their on-site/virtual work to the week of May 25th due to Covid-19 and will work towards developing the audit reports for our June Annual General Meeting. Although the audit is not yet complete, we are confident we will be able to report a significant surplus for 2019-20 and V.P. Dumas will provide a detailed analysis of the changes in both revenues and expenses at our June Board meeting.

7.2 Northern College Indigenous Council on Education (deferred)

7.3 President's Report

As provided in the Board package. There were no questions on the report.

7.4 Reports from Board Advisory Committee Representatives (deferred)

There were no reports.

7.5 Board Member Community-Related Updates

There were no updates.

8. MOVE TO IN-CAMERA MEETING

Moved by: B. Allan

Seconded by: C. Stringer

THAT the Board of Governors move in-camera at 3:30 p.m.

Motion

43-05-20

Carried

9. REPORT FROM IN-CAMERA MEETING

Moved by: C. Ellis	Motion
Seconded by: D. Rizzuto	44-05-20
THAT the Board resume the open session at 3:42 p.m.;	
AND THAT matters discussed proceed as presented.	Carried

10. NEXT MEETING

10.1 Date and Location:
Thursday, June 18, 2020 – 1:00 p.m. (format / location TBC)

10.2 Future Agenda Items
Noted.

11. ADJOURNMENT

Moved by: G. Waghorn	Motion
Seconded by: P. McConnell	45-05-20
THAT the meeting be adjourned.	
Time noted at 3:43 p.m.	Carried

P. Fortier,
Executive Assistant to the Board