

B – Governance Process

Board Member Attendance

Background

Governors bring unique and diverse perspectives considering the various backgrounds and positions they hold in the community – they have been selected based on their expertise and experiences. During Board meetings, issues are brought to the Board that require the full attention and participation of all members. Governors are also able to bring their expertise to the work of committees, and through regular attendance and participation, enhance the success of the committee. Absenteeism thwarts maximum Board effectiveness.

Policy

Governors will endeavour to attend a minimum of 50% of all Board meetings and not be absent for three consecutive meetings annually.

Procedure

1. Governors will confirm their attendance at all Board and committee meetings.
2. If a governor is unable to attend a meeting, they will inform the Executive Assistant to the Board about this absence at their earliest convenience.
3. If a governor is unable to attend meetings consecutively, they will discuss this with the Chair of the Board and consider the need for a leave of the Board.
4. Should a governor fail to attend, without leave of the Board, more than 50% of the regular meetings of the Board in any 12-month period, or 3 successive meetings of the Board, they may be removed from the Board before the expiration of their term by a resolution of the Board.

Board Member Attendance is referenced in Policy B-14 – Reappointment of Board of Governors Members.

Monitoring System

A report on Board Member attendance will be provided to the Board Executive Committee on an annual basis.