

**SUBJECT**
**Academic Departmental Policies**

Academic Departmental Policies POLICY #A-1

**PROCEDURES**

At the beginning of the academic year, all students are informed of all academic policies, including academic departmental procedures.

1. When a department requires an exception to an existing College policy, the request must be presented to the Academic Operations Working Group (AOWG).
2. AOWG will make a decision. This decision is final.
3. Any student registered with a specific program will be expected to be aware of any academic departmental policies affiliated with that program.
4. Program Handbooks/Manuals outline academic departmental policies and procedures are available via the learning management system by each department.
5. Program Handbooks/Manuals are updated yearly by faculty and program coordinators.
6. Northern College academic policies and procedures are available on:

Student Portal: [mynorthern.ca/academic-policies/](http://mynorthern.ca/academic-policies/)

NorAction: [noraaction.northern.on.ca/nc/index.php/academicpolicies/](http://noraaction.northern.on.ca/nc/index.php/academicpolicies/)

| ISSUE DATE | SUPERSEDES | MANDATORY REVIEW DATE | REFERENCE  | SECTION  | PAGE OF |   |
|------------|------------|-----------------------|------------|----------|---------|---|
| 2020-08-27 | NEW        | 2025-08-27            | A-1 Policy | ACADEMIC | 1       | 1 |