

Payment/Registration Form for September Intake 2023-2024 (for Canadian Citizens and Permanent Residents)

Complete and return upon confirmation

Student Information

First Name (print clearly)

Last Name

Student Number

OCAS Number

Program

Campus Location

Identify one of the following:

- Paying Myself
- OSAP - Ontario Student Assistance Program
- SECOND CAREER - A signed Second Career Contribution Agreement is required to reserve your seat in the program.
- SPONSOR

Name of Sponsor

A \$250 non-refundable deposit is required upon confirming your offer. Please note that any past-due fees must be paid before you can register for your program. The balance of semester fees must be paid prior to the start of the semester. **For more details and dates, see back of page. For tuition fee and ancillary fee schedules you may refer to our website at www.mynorthern.ca.**

How do I pay?

- **Pay Online at Northern College**

Go to MyNorthern at www.mynorthern.ca. Login with your *username* and *password* which is located on your *Offer of Admission*. Select *MyAccount* located on the left and start the process. **This is the easiest and fastest way to pay.**

- **Pay at a Canadian Bank or Financial Institution**

Payments made at your bank will take approximately 5 business days to be sent to Northern. These payments are available at the 5 major banks: CIBC; BMO; RBC; Scotia; and TD. The Financial institutions we do not accept online payments from are credit unions and Caisse Populaires. Please allow sufficient time to avoid missing the deadlines.



Timelines:

Upon Confirmation of Offer

A deposit of \$250 (non-refundable) is due or upon confirmation of offer.

September 5th, 2023

Fall semester fees including ancillary fees are due. Full fees (two semester) may also be paid.

September 8th, 2023

A late fee of \$150 will be applied if fall semester fees are not paid in full.

Students who redirect their OSAP funding to the college to pay their tuition fees may be exempt from the late fee.

January 5th, 2024

Winter semester fees are due.

January 9th, 2024

A late fee of \$150 will be applied if winter semester fees are not paid in full.

If you have applied for OSAP funding, your winter semester fees are due within 7 days of receiving your OSAP funding, otherwise, the late fee will apply.

Students who redirect their OSAP funding to the college to pay their tuition fees may be exempt from the late fee.

***Note: Spring semester dates will be posted on our website as soon as they are available.

I UNDERSTAND AND AGREE THAT:

- All fees must be paid according to the above-mentioned timelines.
- The College will withhold my transcript, diploma, certificate and other academic documents until all fees have been paid in full.
- I acknowledge that I am not officially registered until all fees owing from previous years have been paid in full. I can contact Student Services to review options.
- I further acknowledge that after the 10th day of scheduled classes in each semester, if I withdraw from the College with or without formal notice, I am responsible for any outstanding tuition assessment, residence, or any other charges still accruing to the College for the duration of that semester.
- Following any payment, withdrawal from a college program must be performed through the College withdrawal process, not through OCAS.

Student's Signature

Date