SAFEASSIGN – HOW TO SET

Setting SafeAssign Settings

1. In Assignment #2, click the down arrow then click Edit.



2. Scroll down until you get to the header Submission Details, Click on it.



3. Under Plagiarism Tools, you will see "Check submission for plagiarism using SafeAssign". Check the box next to it, and then also click the next one that says "Allow students to view SafeAssign originality report for their attempts".



This allows the student to see the same report for their assignment that you will see as the teacher.

4. Under Number of Attempts, select Multiple



5. When using SafeAssign, teachers normally will allow students two attempts



The first attempt they can submit and receive their originality report to then have an opportunity to fix their assignment and go back and resubmit it.

6. When you are done, click Submit



Assignment #2 now requires students to submit their assignment through SafeAssign.

What the Student Sees When They Submit Their Assignment

For the students, there is no difference when submitting their assignment with the exception of one checkbox.

1. They navigate to the assignment...



2. They click on Browse My Computer

| ext Submission | |
|------------------|--|
| Write Submission | |
| | |
| | |
| , | |
| (| |
| Attach Files | |

3. Choose the assignment they'd like to submit, and click Open



Only difference will be that, under Plagiarism Tools, they can select "I agree to submit my papers to the global reference database"



Even if a student does not check this box, the assignment will still be submitted through SafeAssign.

4. When they're done they hit **Submit**

| When finished, make sure to click Submit . Optionally, click Save as Draft to save changes and continue working later, or click Cancel to quit without so | aving change | s. | \frown |
|---|--------------|------------|----------|
| signment/uploadAssignment?action=submit | Cancel | Save Draft | Supmit |

This is the students submission screen and its showing them that the report for SafeAssign is now in progress.

| Success! Your submission appears on this page. The submission confirmation number as proof of your submission. View all of your submission receipts in My Grades. | r is bb0d9ec9-16f9-4ad9-89b4-60d322126d95. Copy | and save this number 🔹 | | | |
|--|---|------------------------|--|--|--|
| Review Submission History: Assignment #2 | | | | | |
| Assignment Instructions >> | Assignment Details 🛩 | 53 > | | | |
| Assignment instructions V | GRADE LAST GRADED ATTEMPT | -/50 | | | |
| | ATTEMPT 7/20/20 8:20 AM | /50 | | | |
| | SafeAssign ~ | Report in progress | | | |
| | SUBMISSION Assignment 2.docx | * | | | |
| | | OK Start New | | | |

This report can take anywhere from 30 seconds, if it's a smaller assignment, up to 30 minutes or more if it's a large assignment.

Viewing Submitted Assignments Through SafeAssign

As the instructor in the course, you have access to see the student's submission as well as their safe assign originality report.

1. Navigate to the Grade Center and select Full Grade Center.



2. The last column shows our Assignment #2, with Test Student indicating a submission with this yellow circle with a white "!"

| Grade Cen | ter : Full G | irade Cen | ter ② in the Grade Cen | ter and is the defa | ult view of the Grade | Center. <u>More</u> | Help | |
|-----------------------|------------------|--------------|----------------------------------|---------------------|------------------------------------|---------------------|--------|------------------------------------|
| Create Column | Create Calculat | ed Column 🗸 | Manage 🗸 | Reports 🗸 | | | Filter | Work Offline 🗸 |
| Grade Information Bar | Email First Name | Username | Participation | Final Grade | Sort Columns By: Hand In Assign | Layout Position | Order: | ▲ Ascending iy 20, 2020 8:20 AM |
| Student | Kelly | studentkelly | 85.00% | 60.85227% | 28.00(93.33333%) | 73.18181% | | |
| Student | Test | teststudent | 90.00% | 90.00% | 21.00(70.00%) | 70.8058% | 9 | 0 |
| Selected Rows: 0 | Email 😻 | | | | | | N | eeds Grading Icon Legend |

3. Click the down arrow and choose Attempt



4. Here is the students submission that they sent in and on the right hand side you can see that SafeAssign has indicated a 26% overall match.

| Viewing 1 of 1 gradable items Viewing 1 of 1 gradable items Test Student (Attempt 1 of 1) | | Exit |
|--|---|-------------------|
| Assignment Instructions V | Assignment Details ~ | 53 > |
| 訂 + 1/2 | LAST GRADED ATTEMPT ATTEMPT 7/20/20 8:20 AM | - /50 |
| Assignment Submission | SafeAssin M View or hide content | 26% overall match |
| Before we can talk about behavior modification, we must first ask, what do we mean by behavior? Some commonly used synonyms include <i>activity, action, performance,</i> <i>responding, response,</i> and <i>reaction.</i> Essentially, behavior is anything that a person says or does. Technically, behavior is any muscular, glandular, or electrical activity of an organism. Is the color of someone's eyes behavior? Is blinking behavior? Are the clothes someone is wearing behavior? Is dressing behavior? If you said no to the first and third questions and yes to the second and foutth, we are in agreement. One of the goals of this book is to encourage you to begin thinking and talking very specifically about behavior. | Assignment 2.docx | ž |
| How about getting an A in a behavior modification course, or losing 10 pounds; are those behaviors? No, those are <i>products of behavior</i> . The behavior that produces an A is studying effectively. The behaviors that lead to weight loss are resisting overeating and exercising | | |

5. To view details of this report, click the down arrow beside SafeAssign, and choose view **Originality Report.**



6. This now shows the students homework submission with areas highlighted that may have been plagiarized.



7. On the right hand side, it indicates where those matches have come from and are color-coded. Click on this first down arrow where there are 4 sightings from the **Internet**: one in green highlight, one in pink highlight, one in blue, and one highlighted in purple.



8. Under "Global database", it's the highlight in yellow that was flagged for this area



9. You can now go through (as a faculty member), to ensure that these areas have been cited properly, or if this is in fact a case of plagiarism.

| Assignment Submission |
|--|
| Before we can talk about behavior modification, we must first ask, what do we mean by behavior? ① |
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| 4 How about getting an A in a behavior modification course, or losing 10 pounds; are those |
| behaviors? No, those are products of behavior. The behavior that produces an A is studying effectively |
| 2 The behaviors that lead to weight loss are resisting overeating and exercising more. |
| Walking, talking out loud, throwing a baseball, yelling at someone all are overt (visible) behaviors that |
| could be observed and recorded by an individual other than the one performing the behavior. As will |

By giving the student two opportunities to submit their assignment you simply need to review and grade the second attempt.