








Textbook Instructions for Master Course Holders

McGraw-Hill LTIA – Part I: Providing Information

1. In the **Faculty Resources** → **Textbook Setup Instructions - McGraw-Hill** of the Master Course, provide your name, email address, and the Course Code and Course name of the McGraw-Hill Textbook and Resource the Section Instructor will require a copy of.

☰  Faculty Resources 
🔒 Hidden from students ▼

☰  Instructor "To-Do" Checklist (Before the Semester Starts)  
🔒 Hidden from students ▼

☰  Textbook Setup Information - McGraw-Hill 
🔒 Hidden from students ▼

McGraw-Hill

This course uses the TEXTBOOK NAME, published by McGraw-Hill. Ensure that the textbook information is updated in the **START HERE** folder of the course for students.

If you do not already have one, create an Instructor account at [McGraw-Hill](#).

This course uses a Connect (LITA) to provide students with activities to enhance learning and provide additional assessment opportunities.

- Email the **NAME**, the Master Course Holder, to request a copy of the LTI for your section of the course - the email should indicate that you require a copy of the McGraw-Hill Connect **XX####-XXXXXXX** (Course Code: Course Name).
- A copy of the McGraw-Hill Master Course section will be set up for you to access through your [McGraw-Hill Connect Account](#).
- Once setup link your Northern College Course Section with the McGraw-Hill Connect Section by following the [instructions](#).

For more information please visit Northern College's [Textbook Resource](#) page for instructors and contact.leid@northern.on.ca.

Textbook Instructions for Master Course Holders

McGraw-Hill LTIA – PART II: Course Setup

1. In Blackboard, indicate where **each** Publisher LTIA activity/assignment is within the course, as indicated on the CSI. Using the title of the LTIA activity/assignment. **DO NOT** add the LTIA activity/assignment.



☰  PLACEHOLDER FOR TEXTBOOK ACTIVITY - MASTER COURSE HOLDER REPLACE
🔒 Hidden from students ▼

ID-Template



Example

☰  PLACEHOLDER FOR TEXTBOOK ACTIVITY - Chapter 12: Multithreading, Networks, and Client/Server Programming
🔒 Hidden from students ▼



☰  Chapter 12: Multithreading, Networks, and Client/Server Programming
🔒 visible to students ▼

- In Blackboard, indicate where the Publisher LTIA activities/assignments are within the course. Using the title of the LTIA activity/assignment. **DO NOT** add the LTIA activity/assignment.

Textbook Instructions for Master Course Holders

McGraw-Hill LTIA – Part II: Providing Copies of Your Course

1. If you receive an email from a section instructor requesting a copy of your McGraw-Hill login, follow the instructions below to access your McGraw-Hill account.
2. On the course that needs to be copied select **Send to colleague**. (Note McGraw-Hill Video Instructions – [HERE](#).)

My Courses

Upcoming Releases ⓘ
There are scheduled releases coming to one or more of your courses. For more information, review the Release Details.

Current Previous

Showing 9 of 9 courses

Leadership: Enhancing the Lessons of Experience

Instructor Resources
Section created: February 27, 2025, 3:52 PM Release: 10th Edition

- Edit section name and registration link
- Delete this section
- See student registration sheet
- Manage sections and colleagues
- Duplicate this section
- Send to colleague**

3. Choose the **Copy Section** button.

Send to colleague [X]

You can share sections with or copy sections to colleagues.

Copy section	Share section
Create copies of assignments for colleagues or your other sections.	Allow colleagues to use versions of your assignments, including edits you make later.
Copies will include course features like eBook annotations.	Shared versions will include course features like eBook annotations.
Colleagues can modify questions and policies on their copies of the assignments.	Identify which assignment settings colleagues can control.
	Monitor colleagues' student scores and reports.

Copy section **Share section**

4. Enter their email address and select find colleagues.

enter the email address your colleague uses to sign in to Connect:

find colleagues

You can enter up to 10 email addresses; just separate each one with a comma and single space.

5. Respond to the colleague's request for a copy, indicating you have done so.