



**NORTHERN COLLEGE  
BOARD OF GOVERNORS MEETING NO. 400  
GENERAL SESSION**

Tuesday, May 8, 2012  
4:30 p.m.

Porcupine Campus – A106  
Videoconference and Teleconference

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**PRESENT:**

**Board:** D. McGirr (Chair)  
R. McBean (First Vice-Chair)  
D. Bérubé (Governor at large)  
F. Gibbons (President)  
G. Kemp  
N. Bolduc  
M. Miller  
C. Bender  
J. Brunski  
R. Pineault  
L. Irvine  
D. Wyatt  
M. Milinkovich  
T. Rosko

**Staff:** P. Fortier, Executive Assistant, Office of the President and Board of Governors  
P. MacLean, V.P., Academic and Student Success  
L. Charbonneau, V.P., Finance, Administration and Aboriginal Services  
B. Mack, V.P., Community, Business and Employment Services  
L. Berthiaume, Director of Student Services, Institutional Research and Registrar

**REGRETS:** J. Plaunt  
S. Louttit

**1. OPENING PROCEDURES**

**(a) CALL TO ORDER**

Chair McGirr moved the meeting into the General Session, time noted at 4:32 p.m.

**(b) CHAIR'S REMARKS**

On behalf of the Board, Chair McGirr welcomed everyone to the General Session.

**2. AGENDA**

**(a) MODIFICATIONS/ADDITIONS/DELETIONS**

The following modifications were made to the agenda:

Addition: Item 6 (b) (iii) General Carpenter Pre-Apprenticeship Program

Item Deferred: 6 (g) Approval of Signing Authority

**(b) ADOPTION**

Moved by: M. Miller

Motion

Seconded by: G. Kemp

55-12

THAT the agenda for the Meeting No. 400 of the Board of Governors of Northern College of Applied Arts & Technology dated May 8, 2012 be adopted as amended.

Carried

**3. CONFLICT OF INTEREST – DECLARATIONS**

The Chair called for disclosures of actual, potential, or perceived conflict of interest. There were no declarations.

**4. COMMENTS/PRESENTATIONS**

Chair McGirr welcomed Ms. Lynn Berthiaume and invited her to make a presentation on Key Performance Indicators. Along with materials provided in the Board package, Ms. Berthiaume gave additional detail on KPI capstone questions and strategies implemented to improve KPI results.

Governor Irvine requested additional information and Institutional Research will provide the data to the Board at the June meeting.

Chair McGirr thanked Ms. Berthiaume for her presentation.

**5. STANDING ITEMS/BUSINESS ARISING**

**(a) APPROVAL OF GENERAL SESSION MINUTES NO. 399**

(Meeting Held March 13, 2012)

Moved by: G. Kemp

Motion

Seconded by: B. McBean

56-12

THAT the minutes of Meeting No. 399 dated March 13, 2012 be adopted as presented.

Carried

Motions from the Committee of the Whole minutes of Meeting No. 399, dated March 13, 2012 follow.

*Moved by: G. Kemp Motion*  
*Seconded by: D. Berube 24-12*

*THAT the Committee of the Whole Agenda No. 399 dated March 13, 2012 be adopted as amended.*

*Carried*

*Moved by: D. Berube Motion*  
*Seconded by: G. Kemp 25-12*

*THAT the Committee of the Whole Minutes No. 398 dated January 10, 2012 be approved as presented.*

*AND THAT motions 01-12 to 14-12 be recorded in the General Session of the minutes.*

*Carried*

*Moved by: G. Kemp Motion*  
*Seconded by: N. Bolduc 26-12*

*THAT the Board of Governors receive the minutes of the Board Executive Committee Meeting held December 16, 2011 as presented.*

*Carried*

*Moved by: D. Berube Motion*  
*Seconded by: G. Kemp 27-12*

*THAT the Board of Governors receive the minutes of the Board Executive Committee Meeting held February 16, 2012 as presented.*

*Carried*

*Moved by: S. Louttit Motion*  
*Seconded by: D. Berube 28-12*

*THAT the Board of Governors receive the minutes of the Board Policy Review Committee Meeting held November 24, 2011 as presented.*

*Carried*

*Moved by: N. Bolduc Motion*  
*Seconded by: G. Kemp 29-12*

*THAT the Board of Governors receive the minutes of the Board Orientation Committee Meeting held December 1, 2011 as presented.*

*Carried*

*Moved by: D. Berube Motion*  
*Seconded by: N. Bolduc 30-12*

*THAT the Board of Governors receive the minutes of the Board Orientation Committee Meeting held January 19, 2012 as presented.*

*Carried*

*Moved by: D. Berube Motion*  
*Seconded by: N. Bolduc 31-12*

*THAT the Board Orientation Committee approve the minutes of the meeting held March 2, 2012 as presented.*

*Carried*

*Moved by: G. Kemp Motion*  
*Seconded by: F. Gibbons 32-12*

*THAT the Board of Governors receive the minutes of the Board Goals Committee meeting held March 2, 2012 as presented.*

*Carried*

*Moved by: G. Kemp*  
*Seconded by: D. Berube*

*Motion*  
*33-12*

*THAT the Board of Governors approve a lease agreement as amended, with The Literacy Council of Temiskaming at the Kirkland Lake Campus from April 1, 2012 to March 31, 2013; AND THAT the Board of Governors approve the inclusion of two one-year lease extension options from April 1, 2013 to March 31, 2014 and April 1, 2014 to March 31, 2015.*

*Carried*

*Moved by: S. Louttit*  
*Seconded by: N. Bolduc*

*Motion*  
*34-12*

*THAT the Board of Governors approve a lease agreement as amended, with Workplace Safety North at the Kirkland Lake Campus from April 1, 2012 to March 31, 2013; AND THAT the Board of Governors approve the inclusion of two one-year lease extension options from April 1, 2013 to March 31, 2014 and April 1, 2014 to March 31, 2015.*

*Carried*

*Moved by: D. Berube*  
*Seconded by: G. Kemp*

*Motion*  
*35-12*

*THAT the Board of Governors amend motion 102-11 dated November 1, 2011 by removing the sentence "That Electrical Lab F108 be named after Hydro One."*

*Carried*

*Moved by: N. Bolduc*  
*Seconded by: S. Louttit*

*Motion*  
*36-12*

*THAT the Board move into the General Session, time noted at 1:32 p.m.*

*Carried*

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**(b) 2012 GRADUATION DATES - REMINDER**

President Gibbons reminded and invited Governor participation at upcoming graduations. Please confirm attendance with Pierrette.

**(c) FINANCIAL REPORT**

Ms. Loran Charbonneau, V. P., Finance, Administration and Aboriginal Services provided a verbal finance report for the period ended March 31, 2012, indicating the college completed its fiscal year in a break-even position. The college auditors are currently on campus completing the audit. Loran recognized her Finance department team for being well-prepared for the audit and we do not anticipate changes to the draft financial statements.

**6. NEW BUSINESS**

**(a) 2012-2013 BUSINESS PLAN AND BUDGET**

President Gibbons was joined by Vice Presidents Charbonneau, Mack and MacLean in presenting the business plan. The team highlighted initiatives under each of the five pillars.

Following this presentation, Ms. Charbonneau reviewed the 2012-2013 Projected Budget.

Moved by: M. Milinkovich  
Seconded by: G. Kemp  
WHEREAS the Board of Governors of the Northern College of Applied Arts and Technology has a duty to ensure that the College is operated in a fiscally sound manner;  
AND THAT the Board has been presented, and heard input from all aspects of the College;  
THEREFORE be it resolved:  
THAT the Board of Governors has reviewed and supports the operational outcomes in the 2012-2013 Business Plan and the 2012-2013 Projected Budget;  
AND FURTHER  
THAT this document be taken forward to the Ministry of Training, Colleges and Universities and thereafter to the communities we serve.

Motion  
57-12

Carried

**(b) PROGRAM APPROVALS**

**(i) Drywall and Plaster Fundamentals Training Program**

Moved by: D. Berube  
Seconded by: N. Bolduc  
THAT the Board of Governors approve the Northern College Drywall and Plaster Fundamentals Training Certificate Program.

Motion  
58-12  
Carried

**(ii) General Carpenter Pre-Apprenticeship Program**

Moved by: M. Milinkovich  
Seconded by: D. Wyatt  
THAT the Board of Governors approve the Northern College General Carpenter Pre-Apprenticeship Certificate Program, as amended.

Motion  
59-12  
Carried

**(iii) Program Suspension – Natural Resources Technician**

Moved by: D. Wyatt  
Seconded by: G. Kemp  
THAT the Board of Governors approve suspending the Natural Resources Technician program effective September 2012.

Motion  
60-12  
Carried

**(c) APPROVAL OF BOARD POLICIES**

Moved by: D. Berube  
Seconded by: G. Kemp  
THAT the Board of Governors approve the following policies, as presented:  
C-1 Delegation to the President  
D-7 Language Services  
D-15 Staff Relations  
B-20 Board Member Attendance  
C-8 Terminating the President's Contract

Motion  
61-12

Carried

**(d) INVITATION TO PARTICIPATE ON THE BOARD GOALS SUB-COMMITTEE**

President Gibbons invited governors to join the sub-committee for one meeting, prior to June, to begin to draft new goals for 2012-2013. The draft goals will be shared at the June 8 meeting in advance of discussions to take place at the September Planning session. The 2012-13 goals will be finalized and approved by the Board on September 14. Governors Irvine, Wyatt, Berube and Chair McGirr volunteered to participate.

**(e) BOARD OF GOVERNORS ENTRANCE SCHOLARSHIPS**

The President indicated that a schedule of high school graduations is provided in the Board package and asked governors to consider presenting an entrance scholarship on behalf of the Board. Members were asked to confirm their participation with Pierrette.

Governor Milinkovich is available to make the presentation at the Iroquois Falls High School; Governor Irvine at E.S. Jean Vanier in Kirkland Lake and Governor Berube in Kapuskasing.

**(f) APPOINTMENT OF OFFICERS FOR 2012-2013**

Moved by: R. Pineault

Motion

Seconded by: M. Miller

62-12

THAT the following be appointed as officers of the Corporation for 2012-2013:

F. Gibbons	President
P. Fortier	Executive Assistant to the Board
L. Charbonneau	Vice President, Finance, Administration & Aboriginal Services
P. MacLean	Vice President, Academic and Student Success
B. Mack	Vice President, Community, Business Development and Employment Services

Carried

**(g) APPROVAL OF SIGNING AUTHORITY**

Item deferred to the June meeting.

**(h) ELECTION OF 2012-2013 EXECUTIVE COMMITTEE OF THE BOARD**

Governor Rosko inquired about notification of elections in advance of the May meeting. Members discussed whether to defer or pursue today's election. The Board wished to proceed to hold the election. President Gibbons assisted with the election process.

Governor Milinkovich nominated Governor McBean for the position of Chair;

Governor McBean accepted the nomination.

The President put out two more calls for any further nominations. As there were no further nominations, nominations were closed.

Congratulations to Governor McBean.

Governor Berube nominated Governor Wyatt for the position of First Vice-Chair;  
Governor Wyatt accepted the nomination.  
The President put out two more calls for any further nominations. There were no further nominations and nominations were closed.  
Congratulations to Governor Wyatt.

Governor Kemp nominated Governor Berube for the position of Second Vice-Chair;  
Governor Berube accepted the nomination.  
The President put out two more calls for any further nominations. There were no further nominations; nominations were closed.  
Congratulations to Governor Berube.

Governor Milinkovich nominated Governor Kemp for the position of Governor at Large;  
Governor Kemp accepted the nomination.

Governor Irvine nominated Governor Rosko for the position of Governor at Large;  
Governor Rosko accepted the nomination.

The President put out one more call for any further nominations. There were no further nominations and nominations were closed.

An election was held and Governor Kemp was elected.  
Congratulations Governor Kemp.

Moved by: R. Pineault	Motion
Seconded by: M. Milinkovich	63-11
THAT the Board of Governors approve the appointment of:	
Chair – Bob McBean	
First Vice-Chair – Don Wyatt	
Second Vice-Chair – Denis Berube	
Governor at Large – George Kemp	
to the Executive Committee of the Board, effective September 1, 2012 for a one-year period.	
AND THAT ballots used in conjunction with the election be destroyed.	
	Carried

**7. ROUTINE ITEMS**

**(a) VERBAL REPORT BY CHAIR**

Chair McGirr stated how proud he is of Board members, the college and the progress we have been making.

**(b) NORTHERN COLLEGE ABORIGINAL COUNCIL ON EDUCATION**

Governor Miller reported on the last meeting of the NCACE held on April 13 and on participating in the some of the annual Pow-Wow events held that weekend. The next NCACE meeting will be held on May 17.

**(c) PRESIDENT'S REPORT**

The President's Report is provided in the Board package. The President also provided the following updates.

President Gibbons indicated that as reported at the March Board meeting, Minister Glen Murray will be attending a meeting at Porcupine Campus on May 24<sup>th</sup>. Grand Chief Stan Louttit, Chief Theresa Spence, and Mayor Tom Laughren will join the Minister and President Gibbons to further discuss a proposal for literacy training in Attawapiskat and the possibility of a pilot project in our region.

The President confirmed the college is on schedule to present the new Strategic Plan for approval at the September Board meeting.

Thirdly, the President reported on a successful meeting with Ministry staff around Second Career criteria for individuals from Northern Ontario. Further to this meeting, changes in criteria will be implemented on June first. Northern College collaborated with other colleges in the north to advocate for these changes.

Another collaboration initiative by northern colleges revolves around immigrant attraction. President Gibbons along with Canadore, Cambrian and Sault College Presidents will meet with the CEO of NOHFC in Sault Ste Marie on May 16 to present information on two initiatives to market and recruit immigrants to the region. This initiative will also require partnerships with economic development agencies and other relevant organizations to drive immigration to the north for the benefit of communities in the region.

**(d) REPORTS FROM BOARD ADVISORY COMMITTEE REPRESENTATIVES**

Noted.

**(e) ADVISORY COMMITTEE MEETING SCHEDULE**

As provided in the package.

**(f) ADVISORY COMMITTEE APPOINTMENT**

Moved by: C. Bender

Seconded by: D. Wyatt

THAT the Board of Governors approve the appointment of Michael Lambert to the Electrical Engineering Technology and Electrical Apprenticeship Program Advisory Committee.

Motion

64-12

Carried

**(g) BOARD MEMBER COMMUNITY-RELATED UPDATES**

Governor Miller shared that Kuuwanimano Child & Family Services will be moving from a prevention agency towards being a protection agency with oversight for eleven First Nations. Governor Miller anticipates the agency will be accredited within the next two years.

**(h) BOARD OF GOVERNORS WORK PLAN**

An amendment was made to item #37 Approval of Signing Authority to move the item to June meeting in accordance with Board policy D-5.

Moved by: B. McBean	Motion
Seconded by: D. Berube	65-12
THAT the Board of Governors approve the Board of Governors Work Plan as amended.	Carried

**(i) FUTURE AGENDA ITEMS**

Noted.

**(j) NEXT MEETING**

Date: Tuesday, June 12, 2012 – 3:00 p.m.  
Location: Porcupine Campus

**8. INFORMATION REPORT**

Noted.

**9. PROPOSED MOTIONS**

As recorded in the minutes.

**10. ADJOURNMENT**

Moved by: N. Bolduc	Motion
THAT the meeting be adjourned.	66-12
	Carried

Time noted at 6:19 p.m.

**11. EXECUTIVE SESSION**

College personnel left the meeting for in-camera sessions with the Board and President, followed by Board members only.

P. Fortier,  
Executive Assistant to the Board