



NORTHERN COLLEGE

BOARD OF GOVERNORS MEETING NO. 402

GENERAL SESSION

Friday, September 14, 2012
9:45 a.m.

Elk Lake Eco Centre

PRESENT:

Board: R. McBean (Chair)
D. Wyatt (First Vice-Chair)
D. Bérubé (Second Vice-Chair)
G. Kemp (Governor at Large)
F. Gibbons (President)
T. Rosko
M. Baker
R. Foy
A. Spacek
R. Pineault
C. Carbone
J. Collins

Staff: P. Fortier, Executive Assistant, Office of the President and Board of Governors
P. MacLean, V.P., Academic and Student Success
C. Verdu, Budget/ Finance Officer

REGRETS: S. Louttit
M. Milinkovich
S. Panagapka
M. Miller

1. OPENING PROCEDURES

(a) CALL TO ORDER

Chair McBean moved the meeting into the General Session, time noted at 9:45 a.m.

(b) CHAIR'S REMARKS

On behalf of the Board, Chair McBean welcomed everyone to the General Session and introduced Ms. Claire Verdu, Budget and Finance Officer.

2. AGENDA

(a) MODIFICATIONS/ADDITIONS/DELETIONS

(b) ADOPTION

Moved by: J. Collins

Motion

Seconded by: M. Baker

89-09-12

THAT the agenda for the Meeting No. 402 of the Board of Governors of Northern College of Applied Arts & Technology dated September 14, 2012 be adopted as presented.

Carried

3. CONFLICT OF INTEREST – DECLARATIONS

The Chair called for disclosures of actual, potential, or perceived conflict of interest. Governor Rock Foy declared conflict with item 7 (f) Program Advisory Committee Appointments.

4. COMMENTS/PRESENTATIONS

President Gibbons presented the Board with enrolment statistics, as of September 10th. First year student enrolment is on par with last year's levels and official enrolment numbers will be reported on during a comprehensive presentation at the November Board meeting.

5. STANDING ITEMS/BUSINESS ARISING

(a) APPROVAL OF GENERAL SESSION MINUTES NO. 401

(Meeting Held June 12, 2012)

Moved by: D. Berube

Motion

Seconded by: G. Kemp

90-09-12

THAT the minutes of Meeting No. 401 dated June 12, 2012 be adopted as presented.

Carried

Motions from the Committee of the Whole minutes of Meeting No. 401, dated June 12, 2012 follow.

Moved by: T. Rosko

Motion

Seconded by: N. Bolduc

67-12

THAT the Committee of the Whole Agenda No. 401 dated June 12, 2012 be adopted as presented.

Carried

Moved by: D. Berube

Motion

Seconded by: G. Kemp

68-12

THAT the Committee of the Whole Minutes No. 400 dated May 8, 2012 be approved as presented.

AND THAT motions 46-12 to 54-12 be recorded in the General Session of the minutes.

Carried

Moved by: D. Wyatt *Motion*
Seconded by: B. McBean *69-12*
THAT the Board of Governors receive the following Board Committee Meeting minutes:
Board Executive Committee meeting held April 25, 2012;
Board Executive Committee meeting held May 16, 2012; and
Board Policy Review Committee meeting held April 19, 2012. *Carried*

Moved by: C. Bender *Motion*
Seconded by: G. Kemp *70-12*
THAT the Board of Governors of Governors appoint the following members to the Board of
Governors for a 3-year term, effective September 1, 2012 and expiring August 31, 2015:
Mr. Mike Baker
Mr. Rock Foy
Mr. Norm Bolduc
Ms. Cheryl Carbone
Mr. John Collins *Carried*

Moved by: D. Berube *Motion*
Seconded by: T. Rosko *71-12*

THAT the Board of Governors approve the recommendation that President Fred Gibbons’
performance be rated as exceptional;
AND THAT the Board of Governors offer their congratulations to President Gibbons for a job
well done. *Carried*

Moved by: G. Kemp *Motion*
Seconded by: D. Wyatt *72-12*
THAT the Board of Governors of Northern College approve revisions to the contract with Fred
Gibbons as President of Northern College, effective July 1, 2012, as presented. *Carried*

Moved by: L. Irvine *Motion*
Seconded by: B. McBean *73-12*
THAT the Board move into the General Session, time noted at 4:26 p.m. *Carried*

(b) BUSINESS ARISING FROM PREVIOUS MEETING

(i) Revised 2012-2013 Board Meeting Schedule

Moved by: T. Rosko *Motion*
Seconded by: C. Carbone *91-09-12*
THAT the Board of Governors approve the 2012-2013 Board meeting schedule,
as revised. *Carried*

(c) **FINANCIAL REPORT**

Ms. Claire Verdu, Budget/Finance Officer oriented the Board to the financial report's format, definitions and notes. Ms. Verdu presented the financial report for the 4-month period ended July 31, 2012.

6. **NEW BUSINESS**

(a) **2012-2013 BOARD GOALS AND BOARD STATEMENT OF PURPOSE**

Chair McBean provided a brief overview of proposed goals and of the Statement of Purpose. The Board requested that a reminder be provided at the June meeting about the Board Goals review that takes place during the September planning meeting. In addition, the Statement of Purpose will be scheduled for review by the Policy Review Committee as part of its review cycle.

Moved by: D. Berube

Motion

Seconded by: M. Baker

92-09-12

THAT the Board of Governors approve the 2012-2013 Board Goals and Board Statement of Purpose, as presented.

Carried

(b) **DRAFT 2013-2016 STRATEGIC PLAN**

The Board was provided with the draft strategic plan in advance of the meeting and received a presentation from the President during the planning meeting. The President invited additional comments from members and the Board expressed its support for this strategic plan.

Moved by: A. Spacek

Motion

Seconded by: T. Rosko

93-09-12

WHEREAS the Board of Governors of Northern College has a duty to set the college's vision, strategic directions, and overall goals;

AND THAT the Board has been presented with a draft strategic plan prepared through a consultative process with input from all aspects of the College and area communities;

AND THAT the Board of Governors has reviewed this Strategic Plan;

THEREFORE be it resolved that the Board of Governors approves the 2013-2016 Strategic Plan, and that this document be taken forward to MTCU and shared with communities we serve.

Carried

The plan will be submitted to the Ministry next June, as is required; however, it will be shared internally with staff over the fall so as to inform the upcoming business plan development process. The new strategic plan will be issued publicly and shared with our communities in the new year.

The President thanked the Board for their support and contributions to the development, finalization and approval of the new strategic plan.

(c) DRAFT COLLEGE STRATEGIC MANDATE AGREEMENT

Further to presenting the draft SMA during the planning meeting, President Gibbons informed the Board that the academic team would be adding metrics to this draft document. Once revised, the new document will be forwarded to the Board for review and approval (by electronic vote), prior to being submitted to the Ministry by September 30th.

(d) AFFIRM MEGA ENDS POLICY

Moved by: R. Pineault

Motion

Seconded by: J. Collins

94-09-12

WHEREAS the Board of Governors has reviewed the Northern College Mega Ends policy; that it is relevant to its Vision and Mission and continues to guide the actions of the College in future-oriented planning leading to quality, value and improved potential for the success of learners in our communities;

THAT the Northern College Mega Ends policy is hereby affirmed.

Carried

(e) PARTNERSHIPS AND COLLABORATIVE INITIATIVES

President Gibbons was pleased to inform the Board about a Memorandum of Understanding for collaboration between Northern College, Confederation and Fleming colleges. This is an example of convergence and finding efficiencies and innovative ways to better provide programs and services to our learners and communities. Collaboration on both postsecondary and corporate training initiatives is being explored and we will continue to discuss future partnership possibilities with the colleges.

Members of the Board commended the President on this collaborative initiative.

(f) APPROVAL OF BOARD OF GOVERNORS BY-LAW NO. 1

Moved by: R. Foy

Motion

Seconded by: D. Berube

95-09-12

THAT the Board of Governors approve By-Law No. 1 – Conduct of the Affairs of the Board, as revised.

Carried

(g) APPROVAL OF THE ROLE OF THE BOARD EXECUTIVE

Moved by: D. Berube

Motion

Seconded by: J. Collins

96-09-12

THAT the Board of Governors affirms the Role of the Board Executive Committee, as amended.

Carried

(h) PROGRAM APPROVAL: WORK READINESS CERTIFICATE PROGRAM

Moved by: A. Spacek

Motion

Seconded by: T. Rosko

97-09-12

THAT the Board of Governors approve the Northern College Work Readiness Training Certificate Program.

Carried

(i) APPOINTMENT OF MEMBERS TO BOARD STANDING COMMITTEES

Moved by: J. Collins

Motion

Seconded by: T. Rosko

98-09-12

THAT the Board of Governors appoint Board members to Standing Committees as follows:

Policy Review Committee:

B. McBean, F. Gibbons, G. Kemp, T. Rosko, R. Pineault

Board Vacancy Nominating Committee:

B. McBean, F. Gibbons, D. Berube, T. Rosko

Board Goals Committee:

B. McBean, F. Gibbons, D. Wyatt, R. Foy, G. Kemp

Carried

(j) 2012 HIGHER EDUCATION SUMMIT AND GOOD GOVERNANCE PROGRAM

Members were reminded and encouraged to attend the annual Higher Education Summit. Colleges Ontario is launching a new Good Governance program preceding the conference, along with a series of webinars over the next few months. The conference and governance session provide participants with an opportunity to network with other college governors. Members were asked to forward the checklist to Pierrette at their earliest convenience.

7. ROUTINE ITEMS

(a) CORRESPONDENCE AND VERBAL REPORT BY CHAIR

President Gibbons provided clarification on correspondence received regarding a bursary and the college is following up on process with a view to making improvements. Governor Kemp offered to share a copy of an agreement with Mr. Doug Clark, Manager, College Foundation.

(b) NORTHERN COLLEGE ABORIGINAL COUNCIL ON EDUCATION

This item was deferred.

(c) PRESIDENT'S REPORT

The President's Report is provided in the Board package. The President shared additional updates, as follows:

Haileybury School of Mines 100th Anniversary

A very successful event was held this past June to celebrate the 100th anniversary of the HSM. The event was well attended and included a ribbon cutting ceremony for a new mining hall of fame as a legacy tribute to 100 years of history.

KL Welding Trade Show

This event was rescheduled due to the forest fire situation last May and will take place September 26 and 27 at the Kirkland Lake campus.

Collaboration with Universities

The college has had two successful meetings with Queen's University's School of Mining to discuss collaboration with Northern College on a professional mining engineer degree program. A delegation came to Timmins this August to meet with college staff, mining company officials and community and business leaders. President Gibbons is optimistic we will see a unique program established that will be responsive to the needs of the mining industry and that the collaboration will also provide an opportunity for mining technicians to ladder into an advanced level of the degree program.

Our V.P. Academic and Academic Directors have had discussions with Algoma University on programs in the areas of science. Our staff is also planning to resume discussions with Nipissing on undergraduate studies in the near future.

(d) BOARD REPRESENTATION ON PROGRAM ADVISORY COMMITTEES

Chair McBean encouraged participation from governors on program advisory committees and asked that they inform Pierrette of their choice of committee.

(e) REPORTS FROM BOARD ADVISORY COMMITTEE REPRESENTATIVES

Governor Kemp reported on the Law Clerk Program Advisory Committee meeting. Our efforts to receive approval from the Law Society of Canada to offer the Law Clerk program have not been successful as they do not support some of the courses being offered via distance delivery.

Governor Pineault reported on the last Paramedic Program Advisory Committee meeting and looks forward to the next meeting coming up in November.

Board members asked to be provided with PAC membership lists. The lists will be saved in the Board's shared folder under Program Advisory Committees.

(f) PROGRAM ADVISORY COMMITTEE APPOINTMENTS

Having declared conflict, Governor Rock Foy abstained from voting.

Moved by: A. Spacek Motion
Seconded by: M. Baker 99-09-12
THAT the Board of Governors approve appointments to Program Advisory Committees, as follows:

Environmental Technician-Water and Wastewater Systems Operation
Mr. Ken MacDonnell and Mr. Scott Tam

Health Sciences
Ms. Jennifer McLeod

Pre-Service Firefighter
Mr. Richard Vallee

Carried

(g) ADVISORY COMMITTEE MEETING SCHEDULE

As provided in the package.

(h) BOARD MEMBER COMMUNITY-RELATED UPDATES

Governor Rosko relayed a concern from the Director of Extencicare in Kirkland Lake regarding the PSW program not being offered this September. V.P. MacLean will confirm whether a January intake is being planned.

(i) BOARD OF GOVERNORS WORK PLAN

Moved by: T. Rosko Motion
Seconded by: R. Foy 100-09-12
THAT the Board of Governors approve the 2012-2013 Board of Governors Work Plan, as revised.

Carried

(j) FUTURE AGENDA ITEMS

Noted.

(k) NEXT MEETING

Date: Tuesday, November 13, 2012 – Haileybury Campus
11:30 a.m. – Campus Tour
12:30 p.m. – Light lunch provided in the Boardroom
1:00 p.m. – Board Meeting

8. INFORMATION REPORT

Noted.

9. PROPOSED MOTIONS

As recorded in the minutes.

10. ADJOURNMENT

Moved by: T. Rosko

THAT the meeting be adjourned.

Time noted at 12:20 p.m.

Motion
101-09-12
Carried

11. EXECUTIVE SESSION

College personnel left the meeting for in-camera sessions with the Board and President, followed by Board members only.

P. Fortier,
Executive Assistant to the Board