



# NORTHERN COLLEGE

## BOARD OF GOVERNORS MEETING NO. 405

### GENERAL SESSION

Tuesday, March 5, 2013  
2:00 p.m.

Kirkland Lake Campus Boardroom  
Video and Teleconference

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**PRESENT:****Board:**

R. McBean (Chair)  
D. Wyatt (First Vice-Chair)  
D. Bérubé (Second Vice-Chair)  
G. Kemp (Governor At Large)  
F. Gibbons (President)  
M. Baker  
R. Foy  
J. Collins  
M. Miller  
S. Panagapka  
M. Milinkovich  
C. Powers

**Staff:**

P. Fortier, Executive Assistant, Office of the President and Board of Governors  
L. Charbonneau, V.P., Finance, Administration & Aboriginal Services  
C. Bresson, Manager, Marketing & Communications  
R. Lavoie, Manager, Admissions, Student Recruitment and International Office  
L. Berthiaume, Director of Student Services, Institutional Research & Registrar  
K. Broad, Marketing & Communications Officer

**Presenters:**

T. Hanson, Director of Trades and Technology  
G. Hughes, Northern Office of Applied Research and Innovation  
D. Dekker, J. Blackwell and E. Butler-Jones, Materials Joining Innovation Centre

**REGRETS:**

S. Louttit  
C. Carbone  
R. Pineault  
A. Spacek  
T. Rosko

**1. OPENING PROCEDURES****(a) CALL TO ORDER**

Chair McBean moved the meeting into the General Session at 2:10 p.m.

**(b) CHAIR'S REMARKS**

Chair McBean welcomed staff and presenters to the meeting and commented on the tour of the campus that took place prior to the Board meeting.

**2. AGENDA**

**(a) MODIFICATIONS/ADDITIONS/DELETIONS**

There were no additions to the agenda; however, Item #7d was deferred.

**(b) ADOPTION**

Moved by: J. Collins

Motion

Seconded by: M. Baker

22-03-13

THAT the agenda for the Meeting No. 405 of the Board of Governors of Northern College of Applied Arts & Technology dated March 5, 2013 be adopted as amended.

Carried

**3. CONFLICT OF INTEREST – DECLARATIONS**

The Chair called for disclosures of actual, potential, or perceived conflict of interest. Governor Foy declared conflict with items 7e. Program Advisory Committee Appointment.

**4. COMMENTS/PRESENTATIONS**

Ms. Tori Hanson joined the Board by videoconference along with Mr. George Hughes who joined via teleconference for a progress report on Applied Research. Ms. Hanson and Mr. Hughes answered questions from members and the Board thanked them for their presentation.

Following this presentation, Ms. Jane Blackwell, Mr. Don Dekker and Mr. Evan Butler-Jones, new CEO for the Materials Joining Innovation Centre, shared information on the Centre's activities highlighting their collaboration with Welding Engineering Technology students and elaborating on MaJIC's future directions. The Board thanked the group for the information.

Promotional videos prepared by college staff and featuring our Welding programs were presented.

**5. STANDING ITEMS/BUSINESS ARISING**

**(a) APPROVAL OF GENERAL SESSION MINUTES NO. 404**

(Meeting Held January 8, 2013)

Moved by: R. Foy

Motion

Seconded by: M. Milinkovich

23-03-13

THAT the minutes of Meeting No. 404 dated January 8, 2013 be adopted as presented.

Carried

Motions from the Committee of the Whole minutes of Meeting No. 404, dated January 8, 2013 follow.

<i>Moved by: J. Collins</i>	<i>Motion</i>
<i>Seconded by: M. Baker</i>	<i>01-01-13</i>
<i>THAT the Committee of the Whole Agenda No. 404 dated January 8, 2013 be adopted as presented.</i>	<i>Carried</i>
<i>Moved by: T. Rosko</i>	<i>Motion</i>
<i>Seconded by: M. Milinkovich</i>	<i>02-01-13</i>
<i>THAT the Committee of the Whole Minutes No. 403 dated November 13, 2012 be approved as presented.</i>	
<i>AND THAT motions 102-11-12 to 108-11-12 be recorded in the General Session of the minutes.</i>	<i>Carried</i>
<i>Moved by: A. Spacek</i>	<i>Motion</i>
<i>Seconded by: D. Wyatt</i>	<i>03-01-13</i>
<i>THAT the Board of Governors receive minutes of Board Executive Committee meeting held November 1, 2012.</i>	<i>Carried</i>
<i>Moved by: M. Baker</i>	<i>Motion</i>
<i>Seconded by: D. Berube</i>	<i>04-01-13</i>
<i>THAT the Board move into the General Session, time noted at 2:01 p.m.</i>	<i>Carried</i>

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**(b) BUSINESS ARISING FROM PREVIOUS MEETING**

**(i) College Investments**

Ms. Charbonneau shared information with the Board about steps being taken before we proceed to issue an RFP on college investments. In addition to consulting other colleges on their interest in pooling investments with us for better returns, we are in the process of developing investment policies to be included in the RFP. A Board policy on investments also needs to be developed. The timeframe for next steps was clarified and a Board Policy Committee meeting will be convened.

**(ii) Policy Governance Exploratory Visit**

Chair McBean referred to the briefing report provided in the Board package and shared his final conclusions on the exploratory visit to Canadore and teleconference with Niagara College. Mr. McBean was satisfied that our practice of policy governance is equivalent to that of the other colleges. Our methods for monitoring and receiving information reports (e.g. from Vice-Presidents or via presentations) differs somewhat from the other colleges however, Chair McBean confirmed that our Board values these practices. Finally, Chair McBean spoke about generative thinking and looks forward to today's generative discussion.

Governor Berube was pleased that the consultations confirmed we have sound policy governance practices and thanked the Chair, Governor Kemp and the President for undertaking this exploratory project on behalf of the Board.

Governor Milinkovich sought clarification on the process for bringing an item to the Board and this can be done under “Future Agenda Items” coming on the agenda.

(c) **FINANCIAL REPORT**

Ms. Loran Charbonneau presented the financial report for the period ended January 31, 2013, reporting an anticipated break-even position for the year. Ms. Charbonneau invited feedback on the alternate notes format and suggested she will continue to present both versions for the remainder of this term, at which time the Board can select a preferred format.

6. **NEW BUSINESS**

(a) **APPROVAL OF BOARD POLICIES**

An additional amendment to Policy B-7 was noted and the following motion presented.

Moved by: D. Berube

Seconded by: J. Collins

THAT the Board of Governors approve the following policies, as amended:

A-1 Vision Mission

A-6 Our Students

A-7 Our Communities

A-8 Our Staff

B-4 External Governor Representation

B-5 Effective Student Governor Representation

B-7 Board and Member Self-Evaluation

B-13 Presentations to the Board

Motion

24-03-13

Carried

(b) **PROGRAM APPROVALS**

President Gibbons provided information on each of the programs presented for approval.

(i) Academic and Career Entrance Certificate

Moved by: S. Panagapka

Seconded by: M. Milinkovich

THAT the Board of Governors approve the Northern College Academic and Career Entrance Certificate.

Motion

25-03-13

Carried

(ii) Heavy Duty Equipment Technician Pre-Apprenticeship Certificate

Moved by: R. Foy

Motion

Seconded by: M. Baker

26-03-13

THAT the Board of Governors approve the Northern College Heavy Duty Equipment Technician Pre-Apprenticeship Certificate.

Carried

(iii) Project Management Certificate

Moved by: J. Collins

Motion

Seconded by: G. Kemp

27-03-13

THAT the Board of Governors approve the Northern College Project Management Certificate.

Carried

**(c) PUBLIC SECTOR ACCOUNTING BOARD REQUIREMENT**

Ms. Charbonneau informed the Board about a new Public Sector Accounting Board and CICA Handbook requirement which will require that colleges report non-vested sick-days as a liability on their financial statements. Ms. Charbonneau will present a sample financial statement to the Board at the May meeting so members can see how the requirement is reflected in the statements.

**(d) 2013 GRADUATION AND AWARD CEREMONIES**

Information on this year's events is provided in the Board package. Governors were encouraged to attend celebrations and inform Pierrette so she may confirm Board attendance with college staff.

**7. ROUTINE ITEMS**

**(a) CORRESPONDENCE AND VERBAL REPORT BY CHAIR**

Chair McBean reported on successful strategic plan launch events held in late January. Chair McBean also attended the event held in Moosonee on February 21<sup>st</sup> and had the opportunity to tour the campus and meet with staff. Chair McBean took this opportunity to thank Governor Kemp and the President for their participation in the policy governance exploratory exercise.

**(b) NORTHERN COLLEGE ABORIGINAL COUNCIL ON EDUCATION**

Governor Miller reported on the February 22<sup>nd</sup> Aboriginal Council meeting and shared they will be seeking new members to fill vacancies on the Council. Council members enjoyed lunch and an opportunity for discussion with students from the Process Plant Operator program who expressed how much they appreciate the Elder program in place to provide them with support. A new policy on the acknowledgement of territories was approved by NCACE and Mr. Miller was happy to share that an Aboriginal Youth Pathways program is being planned for this August, at the Porcupine Campus. The collaborative project between the college and the district school board is targeting participation by up to 50 students between grades 7 and 12.

**(c) PRESIDENT’S REPORT**

The President’s Report is provided in the Board package.

**(d) EXECUTIVE TEAM REPORTS AND STRATEGIC PLAN PROGRESS**

Deferred.

**(e) PROGRAM ADVISORY COMMITTEE APPOINTMENT**

Having declared conflict, Governor Foy abstained from the vote.

Moved by: M. Baker

Seconded by: G. Kemp

THAT the Board of Governors appoint Mr. Des Walsh to the Police Foundations Program Advisory Committee.

Motion

29-03-13

Carried

**(f) ADVISORY COMMITTEE MEETING SCHEDULE**

As provided in the package.

**(g) REPORTS FROM BOARD ADVISORY COMMITTEE REPRESENTATIVES**

None.

**(h) BOARD MEMBER COMMUNITY-RELATED UPDATES**

Noted.

**(i) BOARD OF GOVERNORS WORK PLAN**

As provided in the package.

**(j) FUTURE AGENDA ITEMS**

Governor Milinkovich recommended that the Board receive a presentation and discuss agriculture in the district at an upcoming meeting.

**(k) NEXT MEETING**

The Board discussed the location for the May Board meeting as this meeting is typically held in a non-campus community within our catchment area.

The college will look into the possibility of holding the meeting in Moosonee, Cochrane or Iroquois Falls.

Date: Thursday, May 2, 2013  
Community (to be confirmed)  
3:00 p.m. Committee of the Whole  
4:00 p.m. General Session

**8. INFORMATION REPORT**

As provided in the Board package.

**9. PROPOSED MOTIONS**

As recorded in the minutes.

**10. ADJOURNMENT**

Moved by: M. Milinkovich

Motion  
30-03-13  
Carried

THAT the meeting be adjourned.

Time noted at 3:50 p.m.

A generative discussion on enrolment and Board Executive Sessions took place following the Board meeting adjourned.

P. Fortier,  
Executive Assistant to the Board